

AGENDA
City of Monroe

LEGAL & REGULAR SESSION – JUNE 23, 2015, 6:00PM
CITY COUNCIL CHAMBERS CITY HALL

I: ROLL CALL AND DECLARE QUORUM:

II: INVOCATION & PLEDGE OF ALLEGIANCE – ARMSTRONG:

III: COMMUNICATIONS & SPECIAL ANNOUNCEMENTS:

1. Dr. Armstrong
2. Mrs. Ezernack
3. Ms. Blakes
4. Mr. Wilson
5. Mr. Clark
6. Mayor Mayo

IV: APPROVE MINUTES OF THE LEGAL AND REGULAR SESSION OF JUNE 9, 2015:
(Public Comment)

V: PRESENTATION:

NONE.

VI: PUBLIC HEARINGS: 6PM (Police Department)

(a) A Public Hearing to hear and consider all comments, protests and objections relative to the 2015 Justice Assistance Program (JAG) Grant for the Monroe Police Department. (This Grant only requires that a public hearing be held.)

PROPOSED CONDEMNATIONS:

Public Comment:

1. 1518 Booth Street (D3) (Owners - Polly A. Kelly, Benji Hemphill, Randy Donald)
2. 501 North 17th Street (D3) (Owners - Robert Stuart & Lisa B. Riddle)
3. 1301 South 1st Street (D4) (Owner - Elijah Herring)(Todd Babin - not curator)
4. 3612 Johnson Street (D3) (Owners - Beverly J. Bonner & Fred Mack, Jr.)(OPPJ – not curator)
5. 701 South 17th Street (D3) (Owner - Willie Marshall Brown, et al)(OPPJ - Not curator)
6. 306 Cole Avenue (D2) (Owners - Indian Villa Town House, LLC) (Indian Village Town Houses c/o James Rex Fair, Jr.- not curator)
7. 2405 Maddox Street (D3) (Owners -George West & Oral Conley c/o Bruce Taylor)
8. 2001 Grammont Street (D2) (Owners - Arthulia Hill Holland et al c/o Jacquelyun Hilton Simmons) (OPPJ - not curator)

VII: ACCEPTANCE OR REJECTION OF BIDS:

(Public Comment)

(a) Accept the bids of Hms Zoo Diets, Bluffton, IN, Premium Nutritional (Zuprem), Shawnee, KS and Central Nebraska, North Platte, NE, McRoberts Sales of Florida for a one (1) year supply contract of Animal Food for the Zoo Ref # 2016-00000006 as recommended by the Director of Administration as complying with the specification of this bid. The Vendors comply with the specification of this bid and has been cleared by Tax & Revenue Division.

VIII: RESOLUTIONS AND MINUTE ENTRIES:

1. Council:

Public Comment:

(a) Adopt a Resolution granting an exception to the Open Container Ordinance to Chasity Davis (wedding/reception) pursuant to Monroe City Code Sec. 12-231 D. (Open Container Ordinance), and further providing with respect thereto.

2. Department of Administration:

Public Comment:

NONE.

3. Department of Planning & Urban Development:

Public Comment:

NONE.

4. Legal Department:

Public Comment:

NONE.

5. Mayor's Office:

Public Comment:

(a) Adopt a Resolution stating the City of Monroe's endorsement of Vantage Health Plan, Inc. and their Project #20140903 to participate in the benefits of the Louisiana Restoration Tax Abatement Program.

6. Department of Public Works:

Public Comment:

(a) Consider request from the Sewer Division of the Public Works Department to participate in a cooperative agreement with the Lincoln Parish Police Jury for the Procurement of a Freightliner Dump Truck, M21206, 12 to 14 yards awarded by public bid. This agreement is allowed by Louisiana R.S 39-1702 and R.S. 39-1708 and expounded upon by the Louisiana Attorney General Opinion 89-303.

7. Department of Community Affairs:

Public Comment:

NONE.

8. Police Department:

Public Comment:

(a) Consider a request from the Monroe Police Department, for the Purchasing Division to advertise for twenty (20) in Car Cameras. The estimated cost of the twenty (20) in Car Cameras is \$117,000.00. Funds for these purchases will be derived from the Police Departments Capital Account.

(b) Consider a request from the Monroe Police Department for the Purchasing Division to advertise for 170 Body Cams. The estimated cost of the Body Cams is \$84,000.00. Funds for these purchases will be derived from the Police Departments Capital Account.

(c) Adopt a Resolution accepting the quote of Teeco Safety for the purchase of Tasers, Magazines, Holsters and Cartridges for the Monroe Police Department and further providing with respect thereto.

9. Fire Department:

Public Comment:

NONE.

10. Engineering Services:

Public Comment:

(a) Adopt a Resolution authorizing James E. Mayo, Mayor, to execute Change Order No. Three (3) to MLU ARFF Fire Station Relocation Contract, between the City of Monroe and Breck Construction Inc., for a decrease in the contract amount of \$ _____ and increase in the contract time of _____ () days and further providing with respect thereto.

(b) Adopt a Resolution designating and authorizing the expenditure of funds as the Tower-Armand District for a Traffic Study and further providing with respect thereto.

(c) Adopt a Resolution accepting the bid of _____ in the amount of \$ _____ for the Abdul Khaliq – Hwy 165 South Development Project, and further authorizing James E. Mayo, Mayor, to enter into and execute a contract for said work.

BREAK IF NEEDED:

IX: INTRODUCTION OF RESOLUTIONS & ORDINANCES:

Public Comment:

(a) Introduce an Ordinance adopting a Franchise Permit for Telecommunications and other businesses using City of Monroe right of ways and further providing with respect thereto. (Legal)

X: RESOLUTIONS AND ORDINANCES FOR SECOND READING AND FINAL ADOPTION SUBJECT TO PUBLIC HEARING:

Public Comment:

(a) Finally Adopt an Ordinance amending Chapter 37, Zoning, of the Code of the City of Monroe, Article II. Definitions and Rules of Interpretation, Section 37-21 Definitions, Article III, Use Districts, Section 37-37, Commercial Use Districts, Table 3.3 Commercial Districts Permitted and Conditional Uses; and Section 37-38 Industrial Use Districts, Table 3.5 Industrial Districts Permitted and Conditional Uses of the Code of the City of Monroe, Louisiana; repealing all ordinances in conflict herewith. (P&Z)

XI: CITIZENS PARTICIPATION:

XII: ADJOURN.



District #1
Dr. Raymond A. Armstrong
Chairman

District #2
Mrs. Gretchen H. Ezernack

District #3
Ms. Betty Blakes
Vice-Chairman

City Council
CITY OF MONROE, LOUISIANA
Post Office Box 123
Monroe, Louisiana 71210-0123
Phone (318) 329-2252
Fax (318) 329-3416

District #4
Mr. Kenneth Wilson

District #5
Mr. Eddie Clark

Minutes

June 9, 2015
6:00PM

There was a legal and regular session of the City Council of the City of Monroe, Louisiana held this date at the Council's regular meeting place, the Council Chamber, City Hall Building, Monroe, Louisiana.

The Honorable Betty Blakes, Vice-Chairman, called the meeting to order. She then asked the clerk to call the roll.

There were present: Council Members Mrs. Ezernack, Mr. Wilson, Ms. Blakes, and Mr. Clark.

There was absent: Dr. Armstrong

Vice-Chairman Blakes announced that a quorum was present; the Invocation and Pledge were led by Chief Quinton Holmes.

Vice-Chairman Blakes proceeded by acknowledging the time for special announcements and/or communications.

Mrs. Ezernack welcomed each one present and thanked them for their attendance.

Mr. Wilson welcomed each one present and asked for continued prayers for Ms. Earline Bryant; he congratulated the graduates and acknowledged the \$3.7 million in scholarships that Carroll High graduates were offered; he wished the men, a happy Father's day; he congratulated the Chief Code enforcement officer and staff on their work at the Kitchen Brothers site.

Mr. Clark acknowledged each one present.

Mayor Mayo had no communication.

Ms. Blakes welcomed each one and asked for prayers for the family of young Kryssi Andrews who lost her battle with cancer.

Upon a motion of Mr. Clark and seconded by Mr. Wilson, the minutes of the Legal and Regular session of May 26, 2015 were approved unanimously. (There were no comments from the public).

PRESENTATION: NONE.

PUBLIC HEARINGS: NONE.

PROPOSED CONDEMNATIONS:

1. 1402 Rogers Street (D3) (Owner Lazz & Patricia Dykes King) Upon a motion by Ms. Blakes, seconded by Mr. Clark and unanimously approved for homeowner to be given 30 days or July 09, 2015, in which to bring the structures into compliance with the code or demolish the structures and clean the lot. (There were no public comments).

Comments:

With photographic evidence present Code Enforcement Officer Murphy stated that the structure was dilapidated and in District 3.

2. 2507 Georgia Street (D4) (Owner Progressive Bank, R & D Rentals, LLC c/o Rodney Pennebaker) Upon a motion by Mr. Wilson, seconded by Mr. Clark and unanimously approved for homeowner to be given 30 days or July 09, 2015, in which to bring the structures into compliance with the code or demolish the structures and clean the lot.

Comments:

With photographic evidence present Code Enforcement officer Murphy stated that the structure was located in District 4, and it has been before environmental court proceedings and it is before Council because of its continuous condition and has been cited for open structure and it is still open and unsafe.

Councilman Wilson stated that the property is in bad shape.

Rodney Pennebaker, owner of the property came forward and asked what was required of him if the property is being condemned; Mr. Wilson asked him to get with code enforcement and they will explain the process; Ms. Blakes asked Mr. Pennebaker asked him that once it is condemned if he would be able to clear the lot of the obnoxious growth; Mr. Pennebaker said he wanted to know what his options were on the procedure; Officer Murphy said they did not want to tear his structure down and if he could bring it into complete compliance with replacing the exterior tiles that are missing on the structure, securing it for the time being and removing the debris and obnoxious growth away from the premises, then the city would be okay with it; Ms. Summersgill said one of the questions that the owner maybe asking is what his choices are; she said his choices are if he gets it done within the time limit given, he can either repair or tear down whichever is cheaper to him and if the city does it then they will access costs and property taxes; Mr. Wilson asked the owner if the time given was sufficient; the owner stated the time given was enough and Mr. Wilson said if more time is needed to get with Code Enforcement and they would be able to assist him.

VII: ACCEPTANCE OR REJECTION OF BIDS:

(a) Upon a motion by Mr. Wilson, second by Mr. Clark and unanimously approved to Accept the bids of Industrial Mill & Maintenance Supply, Crossett, AR, Wesco of LaFayette, LA, Civic Enterprise, West Monroe, LA, Parker Wholesale, West Monroe, LA, Quill of Lincolnshire, IL and Blunt Financial of Rayville, LA for a one hundred eighty (180) day supply contract of Work Tools, Raingear, etc., Ref Bid #2016-00000005 as recommended by the Director of Administration as complying with and meeting the specifications of this bid. All of the vendors comply with and meets the specifications of this bid and has been cleared by Tax & Revenue Division. (There were no public comments).

VIII: RESOLUTIONS AND MINUTE ENTRIES:

I. Council:

(a) Upon a motion by Mr. Wilson, second by Mr. Clark, Voting YES: Ms. Blakes, Mr. Clark, Mr. Wilson, Voting NO: Mrs. Ezernack was approved to Adopt Resolution No. 6462, appointing the Monroe Free Press as the Official Journal of the City of Monroe, Louisiana, pursuant to the Louisiana R. S. 43:141 et. seq. and further providing with respect thereto. (Clark)

Comments:

Kathy Spurlock, suggested to the Council to consider the resolution and item 2b at the same time and said she was speaking as general manager of the News Star and asked for the opportunity to talk to the Council about the meaning of public notice and the opportunities that a larger journal circulation publication provides; she said she thinks the Council has learned over the past year that there has been some issues with its current legal notice situation and said one almost cost the tax election and asked for consideration of the News Star.

Mrs. Ezernack asked if anyone representing the Free Press was present to answer questions; she said her questions were and reiterated that she thinks they need a daily publication based on the current needs and especially for planning and zoning purposes and other legal notices needing to get out during certain period of time; a weekly publication can't meet those critical needs, projects are delayed and cost their constituents money waiting on notices to be posted and acting on them; she asked for a substitute motion which would accept the bid of the News Star for the official journal for the upcoming year; Ms. Blakes said the item has been motioned and seconded; Mrs. Ezernack said she has a substitute motion that she would like to bring

förth; Ms. Blakes asked Mr. Clark if he was removing his motion and he stated that Mrs. Ezernack has a substitute motion but didn't think that it had a second; Mrs. Ezernack said people here are saying and informing the public that it is not a critical need for the city of Monroe and thinks there are some issues and was hoping someone from the Free Press would be present to answer the questions; there are certain requirements, such as a periodical permit that needs to be had for five years preceding the appointment of an official journal and it has not been produced to her knowledge; she said a statement of ownership needed and that they are published in the News Star and is a part of their newspaper; a possibility to continuous publishing is a requirement that you can't miss three consecutive issues unless a fire, flood or some other catastrophe; and she said she does know that the Free Press closes during the Christmas holidays but doesn't know if this requirement is met and no way today of confirming it; she thinks the community would be better served with a daily newspaper; Ms. Blakes stated since there was no second on her motion that the previous motion to adopt the resolution for the Free Press will stand.

Mayor Mayo said he has expressed his concern over the matter with Free Press, a weekly paper being the official Journal for three years; he said a couple of the reasons have been stated already; he emphasized when the city had the milages up for vote last year, the advertisements were done in error and as a result the city would have had to have another election, if anyone would have come forward to challenge it; it was wrong in the effort to properly advertise and it would have cost millions of dollars; with Monroe being a mid-size city there need to be an official journal that can keep up with all of the city projects, when they need to be advertised it should be done expeditiously such that when it requires advertising for three consecutive days, can't wait three weeks and this one item can't afford to be political on and need to do the right thing; he said the Council for the last three years have gone with the Free Press and understands for whatever the reason that you want the Free Press to have it and it has put the administration and the city in a very difficult situation; it is holding the city back, slowing down the business and are being considered to be a city that is not a friendly user for business and it is problematic; he said the periodical permit that no one has been able to let them know that the Free Press has it and this is against the law and the law is being broken when you chose a publication that can't present the periodical permit; the La. State revised statute talks about the requirement and said he is sure that the attorney that is present (Clark), is very familiar with it; Mayor Mayo read what the statute said and it being a newspaper which has missed more than three consecutive issues in the last year period is not eligible for designation as the official journal; he said when the Free Press shuts down for the Christmas holidays and don't come back until the second week in January that applies to what the statute says and it makes them not eligible; he said it is very difficult when the administration who deals with this every day and say to you that these are the challenges that they have and they are ignored like they are tonight and you go ahead and vote; the challenges that put in are unbelievable; he said the last thing he wants to say is how did they get the two on the agenda; he said the chairman who is not present tonight, asked administration to put the News Star on the agenda and he is not present to vote or voice his opinion whether up or down, and sure it was up because he was the one who asked the administration to put it on the agenda in the first place and he then asked what's going on.

2. Department of Administration:

(a) Upon a motion by Mr. Clark, a second by Mr. Wilson and unanimously approved to consider request from the Purchasing Division, of the Administration Department for authorization from the City Council to advertise for a one hundred eighty (180) day supply contract of Petroleum Products. Funds will be derived from the Inventory Account, which has a balance of \$117,729.40 and the divisions will be billed accordingly. (There were no public comments).

(b) Upon a motion by Mr. Clark, a second by Mr. Wilson and Voting Yes; Ms. Blakes, Mr. Wilson, Mr. Clark, Voting No; Mrs. Ezernack and approved to remove from the agenda to Adopt a Resolution recommending and authorizing the acceptance of the bid of the News-Star for the official journal of the City of Monroe for the 2015-2016 fiscal year and further providing with respect thereto. (There were no public comments).

Comments:

Mrs. Ezernack said she has had calls from people whose projects have been delayed because of this and doesn't know if others have had them but she has had more than one; it is a major concern with development going on in our community and wants the city to be known as a business friendly community; have to be able to make projects happen for these people or they will go somewhere else; hopes consideration to this will be given that we are blocking progress in the city and if had certain people in the administration step up and tell what they are they could state specifics; she said obviously it is a political issue and the constituents will lose out.

Mayor Mayo asked Vice Chairwoman Blakes and or to those who voted in opposition to answer some of the questions; he said present is the television and the public for them to answer the questions; Mr. Clark stated this was not the forum and Mayor Mayo said it was it's the public; Mr. Clark said the issue before the Council presently is the removal of the item as it is mute because the Resolution has already been adopted and the present is to simply remove the item; Mayor Mayo told Mr. Clark that he can't tell him what is appropriate

and what is not appropriate and simply asked a question, and said to Mr. Clark not to cut him off; Mr. Clark called for a vote; Mayor Mayo said he asked someone to answer the question as to why the Free Press did not have to adhere to the requirements; a call for the vote was taken.

3. Department of Planning & Urban Development:

(a) Upon a motion by Mr. Clark, a second by Mr. Wilson and unanimously approved to consider a major Conditional Use Permit by the Louisiana Baptist Children's Home for authorization for the use of a new cottage to be constructed for Transitional Housing. This type of housing facilitates the movement of homeless individuals and families to permanent housing for a period of time not to exceed twenty-four (24). Applicant - Louisiana Baptist Children's Home - 7200 DeSiard Street, Monroe, LA: (There were no public comments).

(b) Upon a motion by Mrs. Ezernack, a second by Mr. Clark and unanimously approved to consider a major Conditional Use Permit by the Louisiana Baptist Children's Home for authorization for the use of a new cottage to be constructed for Transitional Housing. This type of housing facilitates the movement of homeless individuals and families to permanent housing for a period of time not to exceed twenty-four (24). Applicant - Louisiana Baptist Children's Home - 7200 DeSiard Street, Monroe, LA: (There were no public comments).

Comments:

Ms. Blakes stated that Ms. Earline Bryant has been an advocate for the homeless and is sure that she would be thrilled that Council is passing the Resolution for the homeless.

4. Legal Department: NONE.

5. Mayor's Office:

(a) Upon a motion by Mrs. Ezernack, seconded by Mr. Clark and unanimously approved to Adopt Resolution No. 6463, stating the City of Monroe's endorsement of Vantage Health Plan, Inc., dba Monroe Development, LLC and their Project #20141428 to participate in the benefits of the Louisiana Restoration Tax Abatement Program.

Comments:

Mr. Michael Echols was present to answer any questions; Mr. Wilson thanked him for the downtown investments that have been made.

(b) Upon a motion by Mr. Wilson, seconded by Mr. Clark and unanimously approved to Adopt Resolution No. 6464, stating the City of Monroe's endorsement of Vantage Health Plan, Inc., dba Monroe Development, LLC and their Project #20141429 to participate in the benefits of the Louisiana Restoration Tax Abatement Program. (There were no public comments).

(c) Upon a motion by Mr. Wilson, seconded by Mrs. Ezernack and unanimously approved to Adopt Resolution No. 6465, stating the City of Monroe's endorsement of Vantage Health Plan, Inc., dba Monroe Development, LLC and their Project #20120912 to participate in the benefits of the Louisiana Restoration Tax Abatement Program. (There were no public comments).

(d) Upon a motion by Mr. Wilson, seconded by Mr. Clark and unanimously approved to Adopt Resolution No. 6466, stating the City of Monroe's endorsement of Vantage Health Plan, Inc., dba Monroe Development, LLC and their Project #20140904 to participate in the benefits of the Louisiana Restoration Tax Abatement Program. (There were no public comments).

(e) Upon a motion by Mr. Wilson, seconded by Mrs. Ezernack and unanimously approved to Adopt Resolution No. 6467, stating the City of Monroe's endorsement of Michael Echols Enterprises and their Project #20130856 to participate in the benefits of the Louisiana Restoration Tax Abatement Program. (There were no public comments).

(f) Upon a motion by Mr. Wilson, seconded by Mrs. Ezernack and unanimously approved to Adopt Resolution No. 6468, stating the City of Monroe's endorsement of Michael Echols Enterprises and their Project #20130857 to participate in the benefits of the Louisiana Restoration Tax Abatement Program. (There were no public comments).

(g) Upon a motion by Mr. Wilson, seconded by Mr. Clark and unanimously approved to Adopt Resolution No. 6469, stating the City of Monroe's endorsement of Michael Echols Enterprises and their Project #20130897 to

participate in the benefits of the Louisiana Restoration Tax Abatement Program. (There were no public comments).

Comments:

Mrs. Ezernack thanked Mr. Echols and Vantage for their investments in the downtown area.

6. Department of Public Works:

(a) Upon a motion by Mr. Wilson, seconded by Mrs. Ezernack and unanimously approved to consider request from the Central Maintenance Division of the Public works Department for City Council approval for the renewal of a six (6) month supply contract of Off Road Diesel and Gasoline contract #46-29. The vendor is Central Oil & Supply Company and funds for these purchases will be derived from the Fuel Account and will be billed to the division accordingly. With Council approval this contract will be effective from June 10, 2015 to December 10, 2015 with terms and conditions to remain the same. (There were no public comments).

Comments:

Ms. Blakes asked why was the supply being renewed and not bided out; Mr. Gibson said when it was put out it was put out with an option to renew and the vendor is willing to renew with the terms and conditions remaining the same.

(b) Upon a motion by Mrs. Ezernack, seconded by Mr. Wilson and unanimously approved to Adopt Resolution No. 6470, authorizing James E. Mayo, Mayor to execute a Maintenance Agreement with the LA Department of Transportation and Development as per the attached agreement and further providing with respect thereto.

Comments:

Ms. Jolinnie Thomas asked if the item was for the lights; Mrs. Ezernack stated it was for mowing and litter.

7. Department of Community Affairs:

(a) Upon a motion by Mr. Wilson, seconded by Mrs. Ezernack and unanimously approved to Consider request from the Civic Center, of the Community Affairs Department for authorization from the City Council for the Purchasing Division to advertise for repairs to the Arena Corridor and Breezeway. The project is called the Arena Corridor Floor Makeover and the estimated cost of this project is \$40,000.00. Funds for the project will come from the Civic Center Repair & Maintenance Account. The account current balance is \$108,500.00. (There were no public comments).

8. Police Department: NONE.

9. Fire Department: NONE.

10. Engineering Services:

(a) Upon a motion by Mr. Wilson, seconded by Mr. Clark and unanimously approved to Adopt Resolution No. 6471, accepting the bid of Pohlman & Wilbanks Contractors, Inc., in the amount of \$54,500.00, for the Grammont Street Water Distribution Maintenance Building, and further authorizing James E. Mayo, Mayor, to enter into and execute a contract for said work. (There were no public comments).

Comments:

Ms. Blakes said the contractor that did receive the bid that the other is a \$500,000 difference; Mr. Holland said the other contractor's bid was double that and she said she knew that and Mr. Holland explained that sometimes will bid a job to give you a second bid and if they received a bid that was too high, they would reject it because the job was estimated around \$50,000; Ms. Blakes asked if he was overbidding and Mr. Holland said in his opinion.

(b) Upon a motion by Mrs. Ezernack, seconded by Mr. Wilson and unanimously approved to Adopt Resolution No. 6472, accepting the bid of Ouachita Electrical Contractor, LLC, in the amount of \$28,400.00, for the MLU Taxiway D – Lighting and Striping Rehabilitation, and further authorizing James E. Mayo, Mayor, to enter into and execute a contract for said work. (There were no public comments).

(c) Upon a motion by Mr. Wilson, seconded by Mrs. Ezernack and unanimously approved to Adopt Resolution No. 6473, authorizing James E. Mayo, Mayor, to execute Change Order No. One (1) to Cypress Point Main Replacement Contract, between the City of Monroe and Don Barron Contractor, Inc., for an increase in the contract amount of \$7,765.00 and in the contract time of forty-seven (47) days and further providing with respect thereto. (There were no public comments).

(d) Upon a motion by Mr. Wilson, seconded by Mrs. Ezernack and unanimously approved to Adopt Resolution No. 6474, accepting as substantially complete work done by and between the City of Monroe and Don Barron Contractor, Inc., for the Cypress Point Water Main Replacement, and further providing with respect thereto. (There were no public comments).

(e) Upon a motion by Mr. Wilson, seconded by Mrs. Ezernack and unanimously approved to Adopt Resolution No. 6475, accepting the bid of McInnis Brothers Construction Company, in the amount of \$1,446,000.00 and alt. \$121,800.00 for the City of Monroe Forsythe #2 ps #38 pump station and force main upgrade, River Oaks ps #45 and HWY 165n ps #47 Rehabilitation (north Monroe area Phase I Sewer) Project, and further authorizing James E. Mayo, Mayor, to enter into and execute a contract for said work. (There were no public comments).

(f) Upon a motion by Mrs. Ezernack, seconded by Mr. Wilson and unanimously approved to Adopt Resolution No. 6476, accepting as substantially complete work done by and between the City of Monroe and Amethyst Construction, Inc., for the MLU Pave Overflow Parking Project, and further providing with respect thereto. (There were no public comments).

(g) Upon a motion by Mr. Wilson, seconded by Mr. Clark and unanimously approved to consider request to authorize the Purchasing Manager to advertise for bids on the Bridge Replacement and Repair Project. The estimated cost of this project is \$1,159,032.74; Funds have been designated for this project by the Capital Infrastructure Commission from the Capital Infrastructure Street Fund. (There were no public comments).

Comments:

Ms. Golden gave Council the total cost of the project that wasn't listed and the DBE goal of 12 per cent; Mr. Wilson thanked Ms. Golden for the DBE goal amount; Ms. Blakes indicated one of the bridges was on Wood Street which leads to Bethel Baptist Church and that the Pastor of that church called to convey his appreciation for the repairing of the bridge.

INTRODUCTION OF RESOLUTIONS & ORDINANCES:

(a) Upon a motion by Mr. Wilson, seconded by Mrs. Ezernack and Voting YES: Mrs. Ezernack, Abstaining: Mr. Clark; Voting No: Ms. Blakes, Mr. Wilson, to NOT approve to Introduce an Ordinance deleting the current Sections 9-24, 14-60, 17-3, and 27-55 of the City of Monroe Code relative to building, heating and air conditioning, electrical, gas and plumbing permit fees and adopting the following. (Inspection Dept.) (There were no public comments).

(b) Upon a motion by Mrs. Ezernack, seconded by Mr. Wilson, Voting Yes: Mrs. Ezernack, Voting No: Ms. Blakes, Mr. Wilson, Mr. Clark and NOT approved to Introduce an Ordinance rescinding the current Chapter 24 of the Monroe City Code Entitled "Nuisances" and adopting a new Chapter 24 Entitled "Procedures for Abatement" of the Monroe City Code and further providing with respect thereto. (Legal)

Comments:

Ms. Ezernack asked Mr. Greg Smith to come forward and explain; He explained there was a plan to revise environmental court and all environmental code violations; this ordinance is modeled after New Orleans to clean up their blighted areas; he said the philosophy is "clean it up, pay it up or give it up"; the issue is not the possibility of homeowners having to give up their properties if they don't clean up, but the issue is that the surrounding properties are being brought down by that property and people are having to give up their property values because of high grass, and some are used as dumping grounds; he said not only is New Orleans doing this, but Ouachita Parish Police Jury is using the same model of being fined and liens being placed on property and once this is done and excessive fines and liens are placed, then the property can be taken away; he said the reason it has worked in New Orleans is that people have come in and paid the fines and liens and better yet, they have come in and cleaned up the property to avoid the fines and liens, because they don't want to give up their property; he said the current problem in the city is there isn't anything that has any teeth to it; he said there are people who ignore the summons and don't show up for environmental court and the fines are issued against them, but because they can simply go ahead and pay the property taxes and ignore the fines and this proposed ordinance will give them leverage; it is taking place in New Orleans and of the thousands of property that have come before environmental court, only ten times have properties been sold at auction, because the threat of the actual taking away is enough

to get the properties cleaned up; this is the introduction for the ordinance and said he understands there are some issues with it from the public as well as some council members and is asking that it be introduced tonight; he said then they can go before the public at various meetings and talk to them about it and talk out those issues; and at this point, but if we don't do that then we will be left at the same point where we are now and will have what we have, people coming and saying it is simply an investment property for me, they don't live in the property, and asking should they clean it up, tear it down and we have seen this tonight, asking do I want the city to tear it down, is it cheaper for me to do that and it is a monetary issue to that property owner, but to the people that are surrounded by the property, it is a quality of life issue for them and this is the reason for asking it to be passed.

Ms. Eva Diane Wilson, citizen, expressed her concern for the passing of the ordinance; she said she grew up on Jackson Street, and the organization Southside Community Involvement Association has for several years engaged in activities to make the Southside a neighborhood destination; one of the things her organization has done was identifying two or three streets each month and going and helping the people in those neighborhoods clean up their streets; she acknowledged the great support from beautification and public works, and said the biggest challenge is being addressed in the document, it is a small book, but that it does contain a number of things that her organization is most interested in; she is glad to know there will be opportunities for community input and hopes every effort can be made so that there can be more strength in making every neighborhood a neighborhood destination.

(c) Upon a motion by Mr. Wilson, seconded by Mrs. Ezernack, Voting Yes: Mrs. Ezernack; Voting No: Mr. Clark, Ms. Blakes, Mr. Wilson to NOT approve to Introduce an Ordinance rescinding the current Chapter 24.5 of the Monroe City Code Entitled "Nuisance and Nuisance Abatement" and adopting a new Chapter 24.5 Entitled "Nuisance/Blight and Nuisance/Blight Abatement" of the Monroe City Code and further providing with respect thereto. (Legal) (There were no public comments).

Comments:

Mr. Wilson asked that Chief Code Enforcement Cathy Robinson would come forward to answer questions regarding the item; Mr. Wilson asked Ms. Robinson whose idea was it to model the proposed ordinance after New Orleans; he said with New Orleans and the effects of Hurricane Katrina and it being a much larger city, millions of people, that you are comparing apples to pine trees and do believe that have problems here; he asked Ms. Robinson if she was at the table to negotiate and change the ordinance; Ms. Robinson said she was brought in to it; she said it was an idea that was brought into SCIA, Ms. Nicole Hayman, Kim Golden, and it was introduced to them about a year ago and they came to the table to see if it was something that could work in Monroe; Mr. Wilson said as he stated before and her hard work with Kitchen Brothers and wants to see south Monroe and the City of Monroe cleaned up, but do not want to put financial burdens on the people; he said there was a lady who called him and she also came before Council asking for help in boarding up her house and when the city decide to start putting liens on the property of the people and taking their homes and we are not in that business of taking the property of homeowners; he said it need to be revisited, and he is aware that Districts 3,4 and some in 5 have issues, but everyone need to come to the table and work it out; but to remove an ordinance that Mr. Ausberry and others city councilmembers have put in place and everyone need to come together and talk about; he appreciates the work that Code Enforcement is doing.

Mrs. Ezernack said based upon Mr. Wilson's comments asked if it was best that the introduction to the ordinance would be best passed over and then maybe go back and revote the first one that was already passed down and get questions answered before it is introduced again and doesn't know the procedure for doing it;

Ms. Summersgill said in reference to the previous item of the introduction of the ordinance being voted down, that you may as well vote this ordinance down too; the two ordinances are tied together and this is not something just for the record that a particular city did and now they pass it on to the City of Monroe; that this is the State law that allows us to do this; this is how other cities have determined that you get rid of your blight; those things get to be somewhat and don't want to use the word, political, but guess that's what it is, we're in a small town and nobody wants to take anybody's home away from them; but we are tired, and have been down to New Orleans and have worked on this thing; it was an opportunity offered to the city of Monroe; feel like just as well not vote to introduce this one either and somebody else can take a look at it, because this is what will help your city to clean up the blight and the gist of it is not to take someone's home away from them; it is to take some of the (really don't know what words to use) other than political implications and it's for everybody and not to say anything negative about this council, the mayor or anyone; it takes the politics out of it and it helps get your city cleaned up, this would do it if it were done; it puts everything under one roof and for those people who come to environmental court hearings there is also that leg of planning and zoning and when people need help with money to do their homes all of it is combined into one thing; you don't have to go to this department or that department this is a kind of one stop shop for everybody that needs help and with the first one not being introduced, there is no reason to introduce this one either.

Mrs. Ezernack asked if the Police Jury use this; Ms. Summersgill said they do and they have been very successful with it and everything goes through their environmental court like we are trying to do here; even though the Police Jury takes in a bigger area; Mayor Mayo told Ms. Summersgill, that was enough.

(d) Upon a motion by Mrs. Ezernack, a second by Mr. Wilson; Voting YES: Mrs. Ezernack; Voting NO: Mr. Wilson, Mr. Clark, Ms. Blakes to NOT approve to Introduce an Ordinance establishing fees for lot mowing in the City of Monroe and further providing with respect thereto and rescinding all previous Ordinances and conflict thereto. (Public Wks.) (There were no public comments).

Comment:

Ms. Summersgill asked to amend the Introduction to Ordinance to read, "and rescinding all previous Ordinances and conflict thereto".

(e) Upon a motion by Mr. Wilson, seconded by Mrs. Ezernack, Voting YES: Mr. Clark, Mrs. Ezernack; Voting NO: Ms. Blakes, Mr. Wilson to NOT Introduce an Ordinance amending Chapter 37, Zoning, Article I, Scope and Application, Section 37-5, Fees of the ordinance of the City of Monroe, Louisiana; repealing all ordinances in conflict herewith. (P&Z) (There were no public comments).

(f) Upon a motion by Mrs. Ezernack, a second by Mr. Clark and Voting YES: Mr. Clark, Mr. Wilson, Mrs. Ezernack; Voting NO: Ms. Blakes and approved to Introduce an Ordinance amending Chapter 37, Zoning, of the Code of the City of Monroe, Article II. Definitions and Rules of Interpretation, Section 37-21 Definitions, Article III, Use Districts, Section 37-37, Commercial Use Districts, Table 3.3 Commercial Districts Permitted and Conditional Uses; and Section 37-38 Industrial Use Districts, Table 3.5 Industrial Districts Permitted and Conditional Uses of the Code of the City of Monroe, Louisiana; repealing all ordinances in conflict herewith. (P&Z) (There were no public comments).

RESOLUTIONS AND ORDINANCES FOR SECOND READING AND FINAL ADOPTION SUBJECT TO PUBLIC HEARING:

(a) Upon a motion by Mrs. Ezernack, a second by Mr. Wilson and unanimously approved to Finally Adopt Ordinance No. 11,583, adopting and amending the Zoning Map for the City of Monroe, Louisiana and to create Belle Landing Planned Unit Development, a ±12.11 acre tract of land, presently located in Ouachita Parish – Applicant – Brockman Family Limited Partnership – (P&Z)

Public Hearing opened.

Mr. Brockman came forward to answer any questions.

The Public hearing was closed.

CITIZENS PARTICIPATION:

1. Mr. Ray Jones stated that the Mayor is the CEO of the City and he is monitoring the Mayor's words closely and said you want to try to put something together around his vision; he read two quotes from Mayor Mayo that were in the Newsstar in regard to uplifting South Monroe; he thanked Mr. Clark for placing him on the SEDD Board and said we have great talent in Monroe and wants to make the Mayor's vision and proclamation a reality; when we all work together and leave politics to the side you can make great things happen.

2. Al Sanders, a Veteran, spoke with regard to concern of veterans; he thanked the city and is proud that the city is doing something to help the veterans that have served the country; there are a lot of veterans in area that need help; he look forward to assistance in helping the veterans and their families; he has a lot of vision and knowledge on helping veterans get their benefits and gave his number for assistance; he explained that PTSD today was years ago termed "shell shock" and that it's important that they and their families get the proper healthcare and benefits; when the Veterans get qualified to get their proper benefits, their children will be able to go to college and the VA will pay for it and that brings more knowledge and better qualified people to the community; other organizations that he has started, Northeast La. Veterans Association started in 2002; Port Hero Veterans Barracks in Bastrop with 26,500 sq.ft. building and will be able to accommodate some veterans living there, and there were 180 homeless veterans in the Monroe area two years ago.

3. Jeanne Bryant spoke concerning the breaking down of the buses in Monroe Transit and how the bus drivers are forced to drive unsafe buses, putting not only them in danger but those that are riding the buses and other drivers on the road, and how they are afraid to speak up about the conditions of the unsafe buses for fear of their jobs. She spoke about how important the buses were to her and her dependence on the bus and how the lift wasn't operating on the #3 bus and was picked up by a van and taken to the bus depot to have to wait for another 45 minutes; the #3 bus returned again to pick her up with it still broken and having to call for another van to pick her up after she left Walmart.

4. Detrick Massey representing Massey Miracle Run Nonprofit Organization. Coach Massey wanted everyone to know what her organization was doing with the youth. The Youth attend the National Jr. Olympic yearly and represent the organization and Monroe; she stated that her organization is having a hardship as they are out on weekends trying to raise funds; she asked the Mayor for his sponsorship and assistance in funding the organization; she gave examples of Bastrop and Shreveport and how they support their youth league; her concern is keeping the youth positive and saving the youth.

5. Michael Castor referenced the Massey Miracle Run Organization and said she had come to Southside Development and they have fundraisers going on for them and he asked for additional support for them; he said there is a snake in the camp and his vision is being sabotaged and people need to stop; everything they have done has been done on their time and don't appreciate being called old men, and may be old but they have youngsters behind them and they are trying to help them, this is what old people do, this is what the city is supposed to do; he asked Council to put aside the bickering and the politics; he said there are people that want to do a motel on the Southside; he has two developers coming to the south side and said the Mayor wanted that vision and he asked the Mayor to help them not to hinder them (The Mayor said he was talking to the wrong person and to talk to the right people; the Mayor stated he was out of here, and the Mayor left the meeting). Mr. Cook said thank you.

6. Lester Paster commented about his recent council meeting visit and spoke about equal rights and a federal investigation; he is still having problems with his signs being taken down and want the same respect that is given to other politicians who have signs out; he spoke with Chief Code Enforcement Officer Catherine Robinson and she explained to him about the new and old laws regarding signs; he gave his website at www.veteransforjustice.org and asked everyone to go to it and it will tell you why the Mayor and the City of Monroe are trying to keep his signs from be placed and violating his rights to refuse to obey the court of appeal; he said the Mayor was not aware of his rights being violated, but he has left and if there is anything the Council can do for him on the matter of his signs being placed.

7. Marie Brown announced Juneteenth Celebration on June 20th, 11am-7pm. at Johnson Children Park 3313 Bernstein Drive, sponsored by Rays of Sunshine, Domino's Pizza, La. For Tobacco Free Living, Law Office of Creed & Creed, and Linda Barron, June 19th City Wide Prayer, St. James Methodist Church, 700 South 6th Street; SEDD will have activities as well.

8. Corday Marshall, acknowledged Mr. Smith for his efforts in trying to clean up the Southside and said there need to be some accountability; there are taxpayers on Southside and emphasis has been placed on the Southside tonight; can't go overlooked and do have problems with trash and keeping our area up; in order to bring jobs and businesses to that area there are things that we have to do; we have to hold people accountable, whether they are renting or owning and not overlook what is being brought and work together to make the ordinance work for our side of town and the city. He acknowledged Coach Massey and saying that she works with the kids year around and it is not just a track team it is a nonprofit and it is needed to nurture our kids to keep them out of jailhouses and do more than a lot of people that he knows; he asked that what she does with the kids be taken into consideration.

There being no further business to come before the council, the meeting was adjourned at 7:28 p.m., upon motion of Mr. Clark and seconded by Mr. Wilson.

Ms. Betty Blakes
Vice-Chairman

Ms. Carolus S. Riley
Council Clerk

Mrs. Jacqueline Benjamin-Allen
Council Secretary

*For extended details on the council meeting please call the Council Clerk Monday-Friday at 329-2252 to schedule an appointment to listen to the minutes tape.



Quentin D. Holmes, Sr.
Chief of Police

Monroe Police Department

Post Office Box 1581
Monroe, Louisiana 71210-1581
(318) 329-2600 – Fax (318) 329-2610



James E. Maya
Mayor

May 27, 2015

Carolus Riley
Clerk of City Council

Reference: Agenda item for June 23, 2015 City Council Meeting

Please place the following item on the June 23, 2015 City Council meeting:

Approval of the 2015 Justice Assistance Program (JAG) grant in the amount of \$31,879.00.

The following also needs to be advertised in the newspaper:

“On June 23, 2015 there will be a public hearing to hear and consider all comments, protest, and objections to the Justice Assistance Grant for the Monroe Police Department.”

A copy of the program narrative is attached and can be examined by the public.

Thank You,

Donald Simpson
Budget/Grants
Monroe Police Department

Program Narrative

The Monroe Police Department is applying for the 2015 Edward Byrne Memorial Justice Assistance Grant (JAG) Program, which will be distributed equally between the Ouachita Parish Sheriff and Monroe Police. The fund to be allocated to the Monroe Police Department will be \$31,879.00.

This grant will be used to purchase equipment and materials to improve the Monroe Police Department's ability to collect, analyze, and store evidence collected at crime scenes.

The JAG Program would equip the Monroe Police Department with more effective tools to better serve the citizens of Monroe.

The Monroe Police Department is applying for this grant, in the amount of \$31,879.00 under the area of Enhance Crime Scene Unit.

The following represents the phases planned to develop and deploy the solution

Goal 1: To improve Monroe Police Department's ability to collect, analyze, and store crime scene evidence

Objective 1: Equipment used in the collection, analyzing, and storage of crime scene evidence

Collection Equipment	\$26,000
Analyzing Equipment	\$4,000
Storage	\$2,000

NOTICE

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the City Council of the City of Monroe, Louisiana, at its regular meeting place, the Council Chamber, City Hall Building, Monroe, Louisiana, Tuesday, June 23, 2015, beginning at 6:00 p.m., to hear and consider all comments, protests and objections relative to the 2015 Justice Assistance Program (JAG) Grant for the Monroe Police Department.

NOTICE IS FURTHER GIVEN that a copy of the program narrative is on file in the City Clerk's Office, 2nd Floor, City Hall Building and can be examined by the public during regular business hours Monday through Friday.

All persons who wish to comment, protest or object to any portion of the above mentioned Grant are urged to attend this meeting.

Carolus S. Riley, CMC, MMC
City Clerk

NOTICE PUBLISHED IN THE MONROE FREE PRESS IN ITS NEXT (2) ISSUES



CITY OF MONROE, LOUISIANA

LEGAL DEPARTMENT
CIVIL DIVISION

TEL (318)329-2240 FAX (318)329-3427
400 Lea Joyner Memorial Expressway
P.O. Box 123
Monroe, Louisiana 71210-0123

NANCI S. SUMMERSGILL
City Attorney

ANGIE D. BALDWIN
Assistant City Attorney

MEMO

DATE: June 11, 2015
TO: CAROLUS RILEY
FROM: BROWNIE BARBO
RE: CONDEMNATIONS FOR CITY COUNCIL ON JUNE 23, 2015

Please place the following condemnations on the agenda for the City Council on

June 23, 2015: (all are curatorships except as where noted)

1. 1518 Booth Street (D3) (Owners - Polly A. Kelly, Benji Hemphill, Randy Donald)
2. 501 North 17th Street (D3) (Owners - Robert Stuart & Lisa B. Riddle)
3. 1301 South 1st Street (D4) (Owner - Elijah Herring)(Todd Babin - not curator)
4. 3612 Johnson Street (D3) (Owners - Beverly J. Bonner & Fred Mack, Jr.)(OPPJ - not curator)
5. 701 South 17th Street (D3) (Owner - Willie Marshall Brown, et al)(OPPJ - Not curator)
6. 306 Cole Avenue (D2) (Owners - Indian Villa Town House, LLC) (Indian Village Town Houses c/o James Rex Fair, Jr.- not curator)
7. 2405 Maddox Street (D3) (Owners -George West & Oral Conley c/o Bruce Taylor)
8. 2001 Grammont Street (D2) (Owners - Arthulia Hill Holland et al c/o Jacquelyun Hilton Simmons) (OPPJ - not curator)

c: Alecia Murphy
Catherine Robinson
Karen Wilson
Hubert Murphy
Darryl Berry
Stacy Newbill



CITY OF MONROE, LOUISIANA
MAYOR - COUNCIL GOVERNMENT

Department of Administration

Purchasing Division
Central Warehouse

June 17, 2015

Mayor James E. Mayo

Mr. David Barnes, Jr.
Director of Administration

Mrs. Carolus Riley
City Clerk

Bids were received and opened April 21, 2015 for a one (1) year supply contract of Animal Food for the Zoo Ref # 2016-00000006. A total of thirteen (13) bid packs was mailed and three (3) bid responses were received. Hms Zoo Diets, Bluffton, IN, Premium Nutritional (Zuprem), Shawnee, KS and Central Nebraska, North Platte, NE, McRoberts Sales of Florida.

The Louisiana Purchased Garden and Zoo and the Purchasing Division recommend that this bid be awarded on a split low basis to Hms Zoo Diets, Central Nebraska and *McRoberts*, Premium Nutrition. All of the vendors comply with the specification of this bid.

HMS Zoo Diets be awarded item # 2, 3
Premium Nutrition (Zuprem) be awarded item # 1, 4, 8 & 5
Central Nebraska be awarded item # 6 & 7
McRoberts be awarded # 9, 10 & 11

With Council approval this will be a one (1) year contract effective through May 21, 2016 with items to be purchased on an as needed basis.

Respectfully yours in Purchasing,

A handwritten signature in cursive script that reads "Toney L. Gibson".

Toney L. Gibson
Buyer

CC: Mr. John Ross, Community Affairs Director
Mr. Joseph Clawson, Zoo Director
Mr. Greg Yoes, Purchasing Manager

BID TABULATIONS
ANIMAL FOOD ZOO 2016-00000006 06/11/2015 2:00 PM

Vendors	HMS Zoo Diets	Central Neb.	McRoberts Sales	Zupreem
Address	921 North Main Bluffton, IN	2800 E 8 th St North Platte,NE	701 Hwy 41 S. Ruskins, FL	Shawnee, KS

1. Parrot Maint.	NO-BID	NO-BID	NO-BID	\$32.00
2. Flamingo AP	\$24.00	NO-BID	NO-BID	NO-BID
3. Prime 16 Life	\$16.00	NO-BID	NO-BID	NO-BID
4. Primate Diet	\$22.00	NO-BID	NO-BID	\$21.73
5. Marmoset Diet	NO-BID	NO-BID	NO-BID	\$14.00
6. Bird of Prey	NO-BID	\$62.00	NO-BID	NO-BID
7. Carnivores Feline Food	NO-BID	\$58.00	NO-BID	NO-BID
8. Bear Chow	\$33.00	NO-BID	NO-BID	\$19.00
9. IGF Smelt	NO-BID	NO-BID	\$1.94	NO-BID
10. IGF Mackerel Pacif.	NO-BID	NO-BID	\$1.94	NO-BID
11. IGF Salmon	NO-BID	NO-BID	\$1.29	NO-BID

- McRoberts requires a minimum order of 1500 pounds @ the above prices.

Respectfully Submitted,

Toney L. Gibson
06/11/2015



City of Monroe, Louisiana
Taxation & Revenue Division
Mayor - Council Government

SALES TAX COMPLIANT RESEARCH FORM

Failure to return this completed form will result in "non-consideration" of bid.

Today's Date: May 26th, 2015

Business Name: Veterinary Specialty Products

List any other names this business has used in the past: _____

Business Address: 10504 W. 79th St. City: Shawnee State: KS Zip: 66214

Contact Name: Jennifer McDaniel Phone: 800-362-8138 or 800-345-4767 ext 2035

Fax No.: 913-982-0882 Email: jennifer@zupreem.com

City of Monroe Occupational License #: N/A Year: _____

Enter "N/A" if the business is located outside the City of Monroe corporation limits.

Has ANY business ever been conducted in Ouachita Parish? Yes No

If "YES" complete the following:

Ouachita Parish Sales Tax Account #: 

DO NOT WRITE BELOW THIS LINE!!

FOR TAXATION & REVENUE DEPARTMENT USE ONLY!!!

Business has a current City of Monroe occupational license? Yes No N/A

Delinquent
 No license

Business is compliant with Ouachita Parish sales tax obligations? Yes No N/A

Delinquent
 Not Registered

Business Cleared?

Yes Yes-Conditional: Must Register for Sales Tax within 30 Days No

Signature: 

Date: 6-17-15

6



City of Monroe, Louisiana
Taxation & Revenue Division
Mayor - Council Government

SALES TAX COMPLIANT RESEARCH FORM

Failure to return this completed form will result in "non-consideration" of bid.

Today's Date: 6/5/2015

Business Name: Central Nebraska Packing, Inc.

List any other names this business has used in the past: None

Business Address: PO Box 550 City: North Platte State: NE Zip: 69103

Contact Name: Lloyd Woodward Phone: 308-532-1250

Fax No.: 308-532-2744 Email: info@nebraskabrand.com

City of Monroe Occupational License #: _____ Year: _____

Enter "N/A" if the business is located outside the City of Monroe corporation limits.

Has ANY business ever been conducted in Ouachita Parish? Yes No x

If "YES" complete the following:

Ouachita Parish Sales Tax Account #:

DO NOT WRITE BELOW THIS LINE!!

FOR TAXATION & REVENUE DEPARTMENT USE ONLY!!!

Business has a current City of Monroe occupational license? Yes No N/A

Delinquent
 No license

Business is compliant with Ouachita Parish sales tax obligations? Yes No N/A

Delinquent
 Not Registered

Business Cleared?

Yes Yes-Conditional: Must Register for Sales Tax within 30 Days No

Signature:

Date: 6-17-15



City of Monroe, Louisiana
Taxation & Revenue Division
Mayor - Council Government

SALES TAX COMPLIANT RESEARCH FORM

Failure to return this completed form will result in "non-consideration" of bid.

Today's Date: 6/2/15

Business Name: HMS 200 DEFETS INC

List any other names this business has used in the past: _____

Business Address: 1222 Echolane City: Bluffton State: IN Zip: 46714

Contact Name: A.J. Higginbottom Phone: (260) 824-5757

Fax No.: (260) 824-5254 Email: hms200@adamswells.com

City of Monroe Occupational License #: N/A Year: _____

Enter "N/A" if the business is located outside the City of Monroe corporation limits.

Has ANY business ever been conducted in Ouachita Parish? Yes No

If "YES" complete the following:

Ouachita Parish Sales Tax Account #: N/A

DO NOT WRITE BELOW THIS LINE!!

FOR TAXATION & REVENUE DEPARTMENT USE ONLY!!!

Business has a current City of Monroe occupational license? Yes No N/A

Delinquent
 No license

Business is compliant with Ouachita Parish sales tax obligations? Yes No N/A

Delinquent
 Not Registered

Business Cleared?

Yes Yes-Conditional: Must Register for Sales Tax within 30 Days No

Signature: Bohlie Davis

Date: 6-17-15

(B)



City of Monroe, Louisiana
Taxation & Revenue Division
Mayor - Council Government

SALES TAX COMPLIANT RESEARCH FORM

Failure to return this completed form will result in "non-consideration" of bid.

Today's Date: 6/10/2015

Business Name: McRoberts Sales Co., Inc.

List any other names this business has used in the past: _____

Business Address: 701 US Hwy 41 South
Suite D City: Ruskin State: FL Zip: 33570

Contact Name: Michelle Gravis Phone: 813-645-2561

Fax No.: 813-645-2565 Email: michelle@mcrobertsales.com

City of Monroe Occupational License #: N/A Year: _____

Enter "N/A" if the business is located outside the City of Monroe corporation limits.

Has ANY business ever been conducted in Ouachita Parish? Yes No

If "YES" complete the following:

Ouachita Parish Sales Tax Account #: N/A

DO NOT WRITE BELOW THIS LINE!!

FOR TAXATION & REVENUE DEPARTMENT USE ONLY!!!

Business has a current City of Monroe occupational license? Yes No N/A

- Delinquent
- No license

Business is compliant with Ouachita Parish sales tax obligations? Yes No N/A

- Delinquent
- Not Registered

Business Cleared?

Yes Yes-Conditional: Must Register for Sales Tax within 30 Days No

Signature: [Handwritten Signature]

Date: 6-17-15

[Handwritten Initials]

RESOLUTION

STATE OF LOUISIANA

NO. _____

CITY OF MONROE

The following Resolution was introduced by Mr. _____ who moved for its adoption, and was seconded by Mr. _____.

RESOLUTION GRANTING AN EXCEPTION TO THE OPEN CONTAINER ORDINANCE TO CHASITY DAVIS (WEDDING/RECEPTION) PURSUANT TO MONROE CITY CODE SEC. 12-231 D. (OPEN CONTAINER ORDINANCE), AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREAS, Chasity Davis applied to the Monroe City Council pursuant to Monroe City Code Sec. 12-231 D., for a permit for a special event, "Wedding/Reception", scheduled for Saturday, June 27, 2015. The exception is from 7:00pm until 11:00pm at the Riverwalk including the parking lot and the Gazebo on South Grand.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Monroe, Louisiana, in legal session convened, that Chasity Davis, be and is hereby granted a permit for a special event, "Wedding/Reception", scheduled for Saturday, June 27, 2015. The exception is from 7:00pm until 11:00pm at the Riverwalk including the parking lot and the Gazebo on South Grand. There will be off duty officers for security at this event. This Resolution shall act as an exception only to the open container for said event pursuant to Monroe City Code Sec. 12-231 D.

This Resolution having been submitted in writing was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared ADOPTED on the _____ day of _____, 2015.

CHAIRMAN

CITY CLERK

May 28, 2015

City of Monroe
P O Box 123
Monroe, La 71210-0123

Council

The purpose of this letter is to request an exemption to the Open Container Ordinance for our (Davis/Harris) wedding/reception at the Downtown Riverwalk on June 27, 2015 from the hours of 7pm to 11pm. Please be advised that all alcoholic beverages will be **served** but **not sold**.

We appreciate the City's efforts in making this event special for us. Please contact us if you have any concerns and/or questions.

Sincerely,

Chasity Davis / Damian Harris
Chasity Davis & Damian Harris



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/01/2015

PRODUCER
East Main Street Insurance Services, Inc.
Will Maddux
PO Box 1298
Grass Valley, CA 95945
Phone: (530) 477-6521 Email: info@theeventhelper.com

THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED
Damian Harris
70 Holiday Drive
MONROE, LA 71203

INSURERS AFFORDING COVERAGE		NAIC #
INSURER A:	Lloyds Syndicate 2623	AA-1128623 82%
INSURER B:	Lloyds Syndicate 623	AA-1128623 18%
INSURER C:		
INSURER D:		
INSURER E:		

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSURANCE LETTER	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS								
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> Retail Liquor Liability	EH-771313-L784853	06/27/2015	06/28/2015	EACH OCCURRENCE INCLUDES BODILY INJURY & PROPERTY DAMAGE \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ INCLUDED DEDUCTIBLE \$ 1,000								
		EH-771313-L784853	06/27/2015	06/28/2015									
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$								
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC AGG \$								
	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$								
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER				<table border="1"> <tr> <td>WC STATUTORY LIMITS</td> <td>OTHER</td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td>\$</td> </tr> </table>	WC STATUTORY LIMITS	OTHER	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$
WC STATUTORY LIMITS	OTHER												
E.L. EACH ACCIDENT	\$												
E.L. DISEASE - EA EMPLOYEE	\$												
E.L. DISEASE - POLICY LIMIT	\$												

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 Certificate holder listed below is named as additional insured per attached CG 20 28 07 04.
 Attendance: 75, Event Type: Weddings and Wedding Receptions.

CERTIFICATE HOLDER

Downtown RiverMarket
401316 S Grand St
Monroe, LA 71201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE *Will Maddux*

Policy Number: EH-771313-L704853

COMMERCIAL GENERAL LIABILITY
CG 20 26 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
Downtown RiverMarket 401316 S Grand St Monroe, LA 71201
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf.

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.

RESOLUTION

STATE OF LOUISIANA
CITY OF MONROE

NO. _____

The following Resolution was offered by _____ who moved for its adoption and was seconded by _____:

A RESOLUTION STATING THE CITY OF MONROE'S ENDORSEMENT OF VANTAGE HEALTH PLAN, INC. AND THEIR PROJECT #20140903 TO PARTICIPATE IN THE BENEFITS OF THE LOUISIANA RESTORATION TAX ABATEMENT PROGRAM.

WHEREAS, the Restoration Tax Abatement Program has been created by the electors of the State of Louisiana as an Act 445 of 1983, and amended in Act 783 of 1984, Article VII, Part II, Section 21(H) of the Louisiana Constitution and Louisiana R.S. 47:4311-4319, to authorize the Board of Commerce and Industry, with the approval of the Governor and the local governing authority and in accordance with procedures and conditions provided by law, to enter into a contract granting property owners who propose the expansion, restoration, improvement or development of an existing structure or structures in a downtown development district, historic district, or economic development district, established in accordance with law, the right to pay ad valorem taxes based upon the assessed valuation of the property prior to the commencement of the expansion, restoration, improvement or development; and

WHEREAS, the Monroe City Council desires to promote economic activity, create and retain job opportunities, and improve the tax base throughout the City for the benefit of all citizens; and

WHEREAS, it is the desire of the Monroe City Council to foster the continued growth and development (and redevelopment) of the City for the continued prosperity and welfare of the City; and

WHEREAS, this project is located in the City of Monroe's Downtown Development District; and

WHEREAS, this project is a commercial property.

NOW, THEREFORE,

Section 1. BE IT RESOLVED by the Monroe City Council, in regular and legal session convened, that Vantage Health Plan, Inc. and their project #20140903 is endorsed to participate in the Louisiana Restoration Tax Abatement Program.

Section 2. BE IT FURTHER RESOLVED by the Monroe City Council, in regular and legal session convened, that if any provision or item of this resolution of the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or applications and to this end the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

BE IT FURTHER RESOLVED that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or application of this resolution which can be given affect, without the invalid provisions, items or applications and to this end the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that all resolutions or part thereof in conflict herewith are hereby repealed.

This resolution having been submitted in writing, was then submitted to a vote as a whole, the vote thereon being as follows:

YEA _____

NAY _____

NOT VOTING _____

ABSENT _____

ATTEST _____

APPROVED THIS _____ DAY OF _____, 2015.

CAROLUS S. RILEY, CITY CLERK
CITY OF MONROE
STATE OF LOUISIANA

RAY ARMSTRONG, CHAIRMAN
CITY OF MONROE
STATE OF LOUISIANA

May 19, 2015

Liz Pierre
Vice President, Business Development
North Louisiana Economic Partnership
1900 North 18th St., Suite 501
Monroe, LA 71201

RE: ACKNOWLEDGEMENT OF APPLICATION
Restoration Tax Abatement Program Application #20140903
Vantage Health Plan, Inc. - 122 Saint John Street, Monroe

Dear Ms. Pierre:

Enclosed is a Restoration Tax Abatement Program application for the referenced project. This application must be reviewed and receive approval from the local governing authority before it can be presented to the Board of Commerce and Industry. Within 60 days after receipt of this application, the local governing authority is required to file with LED a resolution stating its decision to approve or disapprove the application, the reasons therefore, and any supporting documents.

The Restoration Tax Abatement Program (RTA), created by Act 445 of the 1983 Legislature and revised by Act 783 in 1984, appears in LRS 47:4311-4319. Rules of the RTA program can be viewed online at the Division of Administration, Office of State Register, Title 13. Economic Development, Part I, Chapter 9. Restoration Tax Abatement Program, <http://www.doa.louisiana.gov/osr/lac/books.htm>.

It is the applicant's responsibility to follow up on approval of this application with your office.

If you have any questions email me at becky.lambert@la.gov or call 225.342.6070.

Sincerely,



Becky Lambert
Program Administrator, Restoration Tax Abatement

Enclosure

c: Applicant (letter only sent via email to stubbbs@vhpla.com.com)
Assessor

JUN 8 2015
LED

Mailing Address
 Louisiana Economic
 Development
 P.O. Box 94185
 Baton Rouge, LA 70804-9185

Physical Address
 1051 North Third Street
 Baton Rouge, LA 70802



For Office Use Only	
Deposit Date	4/30/2015
Deposit #	
Check #	
Check Amt.	\$3,608
Initials	

Restoration Tax Abatement Application

APPLICATION NO. 20140903

1. PROPERTY INFORMATION		
Company or Property Owner's Name Vantage Health Plan, Inc.		
Property Street Address 122 Saint John Street	City Monroe	Zip Code 71201
Parish (If Orleans, also state Municipal District) Ouachita	Parish Assessor's Name Stephanie Smith	

2. PROPERTY USAGE			
Is this Residential Property No	Owner Occupied Yes	Rented Or Leased No	Year Structure Built 1925
In which type of District is your Project located? Historic		Name of Historic District Downtown Monroe Historic District	
Use of Structure	Current or Prior Use Office Space	Gross Square Footage Before Project 102675	
	Proposed Use Office Space	Gross Square Footage After Project 110356	
Yes	Is your building listed or pending being listed on the National Register of Historic Places? If Yes, Year Listed?		
Yes	Will it be eligible for Federal Historic Preservation Tax Incentives?		

3. PROPERTY TAX	
\$ 78593	Current assessed value of property to be considered for tax abatement
\$ 0	Amount of Ad Valorem (Property) Taxes paid on this property for the prior year, before construction
No	Have Ad Valorem Taxes been paid on this property on the basis of an assessed valuation that reflects the improvements made by this Project?

4. PROJECT INFORMATION			
Project Is: Renovation			
Estimated Construction Dates: Beginning: 07/07/2014 Ending: 07/06/2016		Estimated Building & Materials	\$ \$7,000,000
		Estimated Machinery & Equipment	\$ \$2,500,000
Estimated Number of Jobs & Payroll \$ # New Jobs/New Jobs Payroll: 250/\$11,500,000 # Construction Jobs/Payroll: 50/\$2,250,000		Estimated Labor & Engineering	\$ \$7,500,000
		Estimated Grand Total Investment of Project	\$ \$17,000,000
Please explain the Project in detail. Attach additional pages if necessary.			
<p>The former Virginia Hotel in downtown Monroe will be renovated back to the original design of the building. The building was built in the 1920s as the Virginia Hotel that consisted of three ballrooms and a variety of retail and service establishments, as well as serving as a hotel. In the late 1960s, the State of Louisiana purchased the closed hotel and it served as the local State Office Facility until mid-2014. The six floors of the building will be renovated to serve as office space, anticipated retail space, anticipated restaurant space, and anticipated banquet hall/ballroom space.</p>			

5. GAMING	
The Board of Commerce and Industry has adopted rules prohibiting any gaming on the site of or related to the operation of a business participating in one of the incentive programs.	
Has the applicant or any affiliates received, applied for, or considered applying for a license to conduct gaming activities? No	
If yes, attached a detailed explanation, including the name of the entity receiving or applying for the license, the relationship to the applicant if an affiliate, the location, and the type of gaming activities.	

6. Contact			
Name And Title Of Contact Person Ms. Karen D Tubbs			
Company Name Vantage Health Plan, Inc.		Mailing Address 130 Desiard Street, Suite 300	
City Monroe	State LA	Zip Code 71201	
Office Phone No. (318) 361-0900 Ext. 1365 998-3089 83089	Fax No. () -	Email Address (mandatory) ktubbs@vhpla.com ktubbs	

7. CERTIFICATION	
<i>Online submission 4/30/15</i>	
The undersigned authority hereby certifies: That _____ is _____	
of _____ I have examined the information contained in this application and found the information given to be true and correct to the best of my knowledge.	
_____ (date)	
_____	_____
Company Official Signature	Company Official Printed Name

NOTICE:

- All requested information must be provided or the application will be returned without processing.
- Provide one (1) original and three (3) copies of the application.
- Copies of this document are accepted as long as the necessary original signatures are provided on each copy.
- Submit 4 sets of ALL DOCUMENTS in the order on the "RTA Application Checklist."
- Submit "Application Fee Worksheet" with check (in whole dollars) made payable to "Louisiana Economic Development." Mail to:

Louisiana Economic Development
Business Incentives
P.O. Box 94185
Baton Rouge, LA 70804-9185

June 9, 2015

Dr. Dwight Vines
City of Monroe
P.O. Box 123
Monroe, LA 71210-0123

Dear Dr. Vines:

The following company has filed an application for Restoration Tax Abatement benefits.

Name: Vantage Health Plans, Inc.
Project #: 20140903
Contact: Karen D. Tubbs
(318) 998-3089
ktubbs@vhpla.com
Investment: \$17,000,000

Property is in the Downtown Development District (DEDD).

Attached is the resolution for the project. Please forward a copy of the signed resolution to Mr. Frank Favaloro at frank.favaloro@la.gov and to my office and inform Mr. Echols of the date the application will appear on the City Council agenda. If I can be of further assistance, please call.

Sincerely,



Liz Pierre



CITY OF MONROE, LOUISIANA
MAYOR - COUNCIL GOVERNMENT

Department of Administration

Purchasing Division
Central Warehouse

June 17, 2015

Mayor James E. Mayo

Mr. David Barnes, Jr.
Director of Administration

Mrs. Carolus Riley
City Clerk

The Sewer Division of the Public Works Department is requesting to participate in a cooperative agreement with the Lincoln Parish Police Jury for the Procurement of a Freightliner Dump Truck, M21206, 12 to 14 yards awarded by public bid. This agreement is allowed by Louisiana R.S 39-1702 and R.S. 39-1708 and expounded upon by the Louisiana Attorney General Opinion 89-303.

Respectfully Submitted,

Toney L. Gibson/Buyer

Cc: Mr. Tom Janway, Public Work Director
Mr. Charles westrom, Sewer Manager
Mr. Greg Yoes, Purchasing manager

Attachments



CITY OF MONROE, LOUISIANA
MAYOR - COUNCIL GOVERNMENT

Department of Administration

Purchasing Division
Central Warehouse

June 04, 2015

Jeri Webb
Purchasing Officer
Lincoln Parish Police Jury
P.O. Box 979
Ruston, La. 71273-0979

RE: Cooperative Purchasing

Dear Ms. Webb:

The City of Monroe's Sewer Division would like to participate in a cooperative agreement with the Lincoln Parish Police Jury for the procurement of a Freightliner Dump Truck, M21206, 12 to 14 Yards awarded by public bid.

M2-106 JW

1014 Grammont Street, Monroe, Louisiana 71201
Phone (318) 329-2222



CITY OF MONROE, LOUISIANA
MAYOR - COUNCIL GOVERNMENT

Department of Administration

Purchasing Division
Central Warehouse

June 17, 2015

Mayor James E. Mayor

Mr. David Barnes, Jr.
Director of Administration

Mrs. Carolus Riley
City Clerk

Consider a request from the Monroe Police Department for the Purchasing Division to advertise for 170 Body Cams. The estimated cost of the Body Cams is \$84,000.00. Funds for these purchases will be derived from the Police Departments capital account 4002 3000 2400 6700.001.

Respectfully yours in Purchasing,

A handwritten signature in cursive script that reads "Toney L. Gibson".

Toney L. Gibson
Buyer

Cc: Mr. Quentin Holmes, Police Chief
Sgt. Vince Brown, Police Department
Mr. Greg Yoes, Purchasing Manager

Attachments

1014 Grammont Street, Monroe, Louisiana 71201

VINCE BROWN
355 3182

Body Cam Spec Requirements:

- Slim, compact size
- 160 degree camera lens
- 8 MegaPixel
- IP68, weatherproof / dustproof ; 3 meter drop resistance.
- 25 meter IR rating with minimal light.
- 15 meters visible distance in pitch darkness.
- Infrared illumination with ability to turn off
- 32GB internal memory storage
- 3200mAh or larger rechargeable Lion battery; 8.5-10 hours of FHD / 15 hours of HD recording / 40 hours VGA recording
- HDMI output
- Audio format: AAC stereophonic sound
- LCD display screen
- Video recording Watermark: Year/month/day/hour/minute/second Information overlays:
Device Serial number + Agency information
- Photo format: JPEG
- Optional Video size: FHD: 1020 x 1080 (30 fps) , HD: 1280 x 720 (60fps) , VGA: 640 x 480 (30fps)
, DI: 720 x 480 (30 fps)

Body Cam Server:

- Data encrypted / Password protected / ability to have various permission levels
- Automatic download & deletion of data from camera, when camera is loaded into port
- Automatically charges the camera, as it downloads
- Touch screen for data query, previewing pictures or playback video with local audio
- Easy to use back-end system software for managing data and devices
- Can download up to 16/20 devices simultaneously
- ~~12TB Hard drive for video storage. Can expand up to 32TB~~ 32 TB SERVER
- Hard drive contents must have some data protection if one or more hard drives fail(for example: Mirroring, etc...)



CITY OF MONROE, LOUISIANA
MAYOR - COUNCIL GOVERNMENT

Department of Administration

Purchasing Division
Central Warehouse

June 17, 2015


Mayor James E. Mayor

Mr. David Barnes, Jr.
Director of Administration

Mrs. Carolus Riley
City Clerk

Consider a request from the Monroe Police Department, for the Purchasing Division to advertise for twenty (20) In Car Cameras. The estimated cost of the twenty (20) In Car cameras is \$117,000.00. Funds for these purchases will be derived from the Police Departments capital account 1000 3000 2400 6700.

Respectfully yours in Purchasing,


Toney L. Gibson
Buyer

Cc: Mr. Quentin Holmes, Police Chief
Mr. Vince Brown, Sergeant Police Department
Mr. Greg Yoes, Purchasing Manager

Attachments

1014 Grammont Street, Monroe, Louisiana 71201

IN CAR CAMERAS

Item #	Specification	Meets Specification?	
		Yes	No
1	High Definition Video Recording - System must record video at 1280x720 resolution (720P) with a 16:9 wide screen aspect ratio.		
2	DVR Mounting - The DVR must be able to be mounted in a center console with a 2" faceplate adapter. System must also offer a universal bracket for mounting anywhere in the vehicle, including the trunk if space demands.		
3	Dual Drive Architecture - System must deploy a dual-drive architecture consisting of a removable solid state USB Flash Drive no smaller than 16GB in size and the choice of an integrated 64GB solid state drive or automotive grade hard drive at least 200GB in size. System must support larger USB Flash Drives as well.		
4	Multiple Video Transfer Mechanisms - System must support video transfer via 802.11n wireless, wired Ethernet, or USB Flash Drive (manual transfer).		
5	Automatic Transfer - System must automatically transfer video the moment the vehicle is in range of the wireless network or connected to the wired network. The user must not be required to initiate the transfer in any way.		
6	Partial Transfers - System must support a vehicle driving off or losing its network connection during video transfer without losing any video. The user must not be required to interface or initiate this in any way. When the system reestablishes a network connection, the upload must resume where it left off.		
7	Protected Events - The DVR must protect the buffered version of the event until the server confirms receipt of the entire record event, regardless of the transfer mechanism.		
8	Integrated Automotive Grade Hard Drive - To ensure recording under all conditions, the system shall have an integrated automotive grade rotating hard drive at least 200 gigabytes in size. The hard drive shall have a shock tolerance of at least 200Gs and an operational temperature range of -40F to +185F degrees.		
9	Optional Integrated Solid State Drive - The system must also support an integrated solid state drive at least 64 gigabytes in size. This drive shall have a shock tolerance of at least 200Gs and an operational temperature range of -40F to +185F degrees.		
10	Graphical User Interface - For ease of operation, the system settings, hard drive playback, and supervisor controls are to be accessed through a graphical user interface. No text based user interfaces shall be acceptable. System keys and buttons shall provide a tactile feedback and an audio feedback on key presses.		
11	Selectable Officer Names - The system shall include a simple method for selecting a programmed officer name from a list for rapid login at shift changes. System shall be fully functional if the Officer fails to login.		
12	Saved Officer Setting - The system shall have user preference settings that include: LCD Screen Brightness, LED Indicator Brightness, Volume, and Front Camera Auto-Zoom. These setting shall be saved so that when the user logs back in, their settings are restored.		

Item #	Specification	Meets Specification?	
		Yes	No
13	LED, Touch Screen Display - The system shall have an LED backlit, touch screen liquid crystal display (LCD) that is no less than 4.3 inches (measured diagonally). The display shall have a resolution of at least 480x272, a typical brightness rating of at least 500 nits, a typical contrast ratio of at least 300:1, and a minimum viewing angle of 60 degrees left and right of center for a total of 120 degrees horizontally.		
14	High Quality Audio Subsystem - The system must have speakers built into the remote display control panel for in-car video playback.		
15	Optional Mobile Data Computer Interface – The system shall have the ability to interface with the vehicle's mobile data computer (MDC) with optional software provided by the vendor that allows the user to perform at least the following functions; login and logout, camera and microphone activation, record and stop, record event categorization and record event playback. Software shall support Windows XP SP3 and Windows 7 (32 and 64 bit). Connection between the DVR and MDC shall be Ethernet. Application must support touch screen interface. Application shall not leverage the MDC for any processor intensive DVR tasks including, but not limited to video encoding and/or video conversion.		
16	Optional Live Video Streaming – System must be able to output one or two video streams optimized for LVS applications without requiring additional hardware and without sacrificing the system's ability to record 4 high resolution video streams.		
17	LED Indicators for Audio, Video and Record - To ensure Officer awareness, the system must have LED indicators showing record, microphone, and camera activity.		
18	System Power-Up Behavior Control - The system power behavior must be configurable to allow a supervisor to independently set the system to manually or automatically turn on or off with the vehicle.		
19	System Shut Down Timers - The system must have two independently configurable shutdown timers, selectable from 0 to 60 minutes each that begin after the ignition is turned off. Timer 1 shall simply delay the system's recognition that the ignition has been turned off. Timer 2 must be a low power state timer that allows video to transfer wirelessly and firmware upgrades to continue. If there is no video to transfer or firmware upgrades to perform, Timer 2 must expire and shutdown the system immediately.		
20	Screensaver - For the comfort and convenience of the users, especially nighttime users, the system must have a screensaver setting that automatically turns off the LCD monitor after a pre-set amount of time. Another setting shall determine if a recording automatically disables Screensaver. Regardless, any button push or touch screen press shall exit screensaver. Screensaver must also be able to be active only when the camera is configured for Night View. The settings shall be saved independently for each user and be remembered when the user logs in.		
21	Multiple Resolution Encoding - The system must record the front camera in two resolutions at all times. One resolution must be 1280x720 (720P) and the other resolution must be a minimum of 864x480 (480P).		

Item #	Specification	Meets Specification?	
		Yes	No
22	Critical Event Rules - In order to maintain an average file size of approximately 1 gigabyte per hour, the system must be configurable to allow each Event Category to be saved in either the maximum or standard resolution. On average, approximately 10% of our agency's recordings will be kept in maximum resolution.		
23	DVR-Side Event Rules - The record event must be complied with either the standard or maximum resolution (based on the Event Category Rule) in the DVR so that the un-needed version is not transferred to the server. This will optimize both video storage on the server and video transfer speeds. Any system that uploads 100% of video in High Definition will not be considered.		
24	H.264 Compression - The system must compress all video with H.264 High Profile (not Baseline or Main).		
25	Adjustable Pre and Post Event Recording - The system must be capable of automatically capturing and appending both pre-event and post-event video for as little as 15 seconds and up to 10 minutes per event. These settings are to be independently adjustable and restricted by a supervisor. Pre- and post-event times must be continuous with the record event. Systems that record pre- and post-event times onto separate video events will not be acceptable.		
26	Simultaneous Record and Playback - System shall be able to playback previously recorded video while simultaneously recording new video on two cameras and two microphones simultaneously.		
27	Disc Usage Meter and Low Disc Warnings - The system shall have 2 on-screen Disc Usage Meters that graphically show the user how much video is on the current USB Flash Drive and the internal Hard Drive along with how much space remains. Additionally, the system shall have audible and visual warnings when the drive is nearing its capacity.		
28	Automatic Video Overflow Handling - When a USB Drive fills to video capacity during a recording, the system will automatically store overflow video on the integrated hard drive until a new USB Drive is inserted. The system shall be capable of "overflowing" at least 5 USB Drives worth of Video.		
29	Covert Recording - To allow the user to covertly record, the system shall have the ability for the user to quickly disable the system's screen and LED indicators while automatically activating all audio and video recording.		
30	Crash Detection - The system must include a 3-axis, solid-state crash detection sensor that is adjustable to different G Force impact levels. In order to prevent improper installation, the sensor must be factory integrated into the DVR enclosure. Settings must be provided through the system's graphical menu to allow the agency to choose an appropriate crash sensor sensitivity level in order to minimize false crash detections.		
31	Record Triggers - The emergency lights, siren, auxiliary input, wireless microphone, vehicle speed, and crash detection sensor may all be programmed to automatically activate a new record event.		
32	Event Categorization - System must allow record events to be categorized via the on screen menu. Categorization selections must be administratively configurable and allow selection via a pre-defined list, numeric text, or alphanumeric text input.		

Item #	Specification	Meets Specification?	
		Yes	No
33	Programmable Event Categories - System must allow the agency to program up to six different event category prompts in order to collect data deemed relevant regarding each record event. Event prompts must display automatically after each event recording has been stopped by the Officer. Prompts must not preclude the system from continuing to record video to its buffer.		
34	Recorded Metadata - System must record event metadata including but not limited to event category, date, time, officer name, record status, microphone status, emergency lighting status, brake status, GPS coordinates, etc. for fast searching and video navigation.		
35	Auto Stop - The system must have a means of detecting when the system is inadvertently left in record mode. The system must allow an option to prompt the user or automatically stop the record event.		
36	Record-After-the-Fact - System must have a graphical user interface for recording any portion of the hard drive buffer (events and non-events) as a new recording. This feature must allow the agency to go back at least 45 hours to capture video not previously recorded.		
37	Multiple Camera Support - The system must support a minimum of two (2) cameras with the ability of supporting up to six (6) cameras. Users must be able to activate up to all six (6) of the cameras to record simultaneously through the system's graphical menu. All cameras selected must have the ability of being displayed on the systems display simultaneously while also providing the user with the ability to isolate anyone of the camera images without disrupting the recording of the other cameras. LED indicators for each camera/video stream shall be present and illuminate when its corresponding camera/video stream is active.		
38	Multiple Video Stream Support - System must be capable of creating six (6) separate video streams simultaneously, including: one 720p H.264 HP stream, one 480p H.264 HP stream, two D1 H.264 HP streams, and two output streams optimized for low bandwidth LVS applications.		
39	High Definition Front Camera - The front camera shall be capable of recording video in multiple resolutions, including 1280x720 (720P) High Definition.		
40	Ultra-Wide Dynamic Range Camera - The front cameras that utilize dual exposure technology to create an optimally exposed image under all lighting conditions and eliminate any need for a manual backlight compensation mode to compensate for backlighted conditions (i.e. dusk or dawn).		
41	Camera LUX Rating - Cameras must be 0.85 LUX or better when operating with normal video settings (measured in full color mode, 30 frames per second, and a shutter speed of 1/60th of a second). LUX ratings that claim 0.85 LUX or better only when operating with non-standard camera settings (like IR modes, slow shutter modes, or reduced frame rates) will not be considered.		

Item #	Specification	Meets Specification?	
		Yes	No
42	Zero Sightline Camera – The system shall include a compact camera that has no interference with a user’s line of sight while driving. It must be able to be neatly installed behind the rearview mirror. This camera must have the capability of recording high definition video with a 16:9 aspect ratio and 68 degree field of view.		
43	Optional Zoom Camera – The system shall have the option to upgrade to a zoom camera capable of a total zoom of at least 12x optical zoom. It shall be capable of recording high definition video with a 16:9 aspect ratio and 57 degree field of view.		
44	Camera Controls - The front zoom camera must have backlit controls on the camera back for auto-zoom, zoom in, zoom out, auto-focus, focus far and focus near. All camera controls must also be accessible using the system's touch screen control panel with the addition of the following controls: backlight compensation and night view mode.		
45	Backseat Camera - The back seat camera must be a high resolution color camera with at least 420 TV lines of resolution and provide at least 1 LUX sensitivity without the aid of IR lights and the ability to record in total darkness with the aid of IR lights. Black & White cameras shall not be acceptable. Bid price must include a color backseat camera.		
46	Nighttime Optimization - The camera's nighttime optimization setting (Night Mode) must engage and disengage automatically by the DVR without any user intervention in order to eliminate the possibility of the user forgetting to enable Night Mode.		
47	Separate Audio Channels - In order to isolate the audio during playback between the wireless microphone(s) and the cabin microphone using a standard left/right stereo fader control, the system shall record the audio tracks separately onto the left or right channel. One wireless microphone and one cabin microphone must be standard with the option to upgrade to a second wireless microphone. All microphones must be recorded on separate channels.		
48	Simultaneous Audio Recording – Both the main wireless microphone and cabin microphone audio recording sources must be able to record regardless of what cameras are being recorded. If a second wireless microphone is added to the system, there must be independent control of each microphone through the different video streams.		
49	High Fidelity Wireless System – They system must include a High Fidelity 900MHz wireless microphone system consisting of a belt pack transceiver and a single charging / synchronization base mounted in the vehicle with the option of adding a second High Fidelity 900 MHz wireless microphone system. The wireless microphone(s) must have near CD audio quality, a 1 to 2 mile line of sight range, and building penetration capabilities.		
50	High Fidelity Wireless Transceiver – The belt pack transceiver must have a lithium polymer rechargeable battery. The transceiver must have its primary audio pick up and antenna built into the transmitter so full operation is possible without a wired lapel microphone or external antenna. Systems with external antennas will not be acceptable as to the risk of restricting officer movement or causing damage to the antenna due to officer activity.		

Item #	Specification	Meets Specification?	
		Yes	No
51	Multi-Mode Transceiver Alerts - Transceiver shall allow the user to set the transceiver's alert mode to accommodate all tactical environments. Alert modes shall include: Beep Only, Beep and Vibrate, Vibrate Only, and Silent.		
52	Variable Transmit Power - In order to produce the longest battery life, the transceiver shall utilize automatic Variable Transmit Power so only necessary transmitting power is used. When needed however, the Transceiver shall automatically transmit at the FCC's maximum allowable power of 50 milliwatts.		
53	Automatic Microphone Activation - The wireless microphone(s) must have the ability to trigger the camera to record, and the camera system must be able to automatically turn on the wireless microphone(s) when the recorder is activated.		
54	Charging / Synchronization Base - Each wireless microphone shall include a single in-car charging / docking base that automatically synchronizes the communication link when the belt pack transmitter is docked into the base. The Base must also have LED indicators for "charging" state an "in-use" state. Systems with separate charging and synchronizing bases will not be acceptable as this will increase the amount of equipment that needs to be installed in the vehicles.		
55	Microphone Power Management - To simplify installation, the charging/docking station must draw power from the video system, and does not require running additional power cables from the vehicle's electrical system. In addition, when the system is turned off, it must automatically cut power to the Charging Base after allowing the wireless transceiver to fully charge in order to minimize power drain on the vehicle's battery.		
56	Unique Synchronization - Any wireless transmitter(s) shall be capable of synchronizing to any base via the docking cradle which will disable any previously docked transmitter.		
57	40 Digital Channels - The wireless recording system shall consist of 40 individual channels to avoid multiple systems at the same incident recording on another system.		
58	Cabin Microphone - Each system must include an internal cabin microphone that will record on a separate sound audio channel from the wireless microphone system when activated. This microphone must be amplified in order to clearly pick-up even the faintest of conversations. Additionally, this microphone must be wired and extendable so that it may be installed in an optimal location for any type of vehicle.		
59	Charging and Talk Time - The wireless microphone transceiver with low battery shall become fully charged within 2.5 hours of being placed in the charging station and provide a quick charge feature, which after ten (10) minutes of charging provides 50% battery life. When in-use, the wireless transceiver shall allow for up to 30 hours of continuous talk time and up to 25 days of standby time.		
60	No Deleting or Overwriting Video Shall be Possible - To guarantee data security and integrity, the system shall be able to ensure that the user cannot delete, edit, or erase video data from either the hard drive buffer or the USB Flash Drive.		

Item #	Specification	Meets Specification?	
		Yes	No
61	Supervisor Controls - The system must provide the ability to restrict access to any and all settings by way of supervisor passwords. Multiple supervisors and supervisor passwords must be supported.		
62	Media Security - Access to the USB Flash drive must be secured by a lock to protect from unauthorized access.		
63	Video Authentication - Video must be subjected to a 128-bit MD5 hash prior to being transferred from the DVR to the Server. Every file transfer from then on must include another hash of the file so that the results can be compared and logged each time the file is moved. The results of every hash must be logged and accessible and exported with each record event.		
64	Video Review Access Permissions - The system must allow the agency to restrict video review access in the car. This must not be a single setting that locks out video review altogether. Officers must be able to review their own video. However, with Supervisor or Administrator privileges (configurable) the agency shall be able to review all video buffered on the hard drive.		
65	Cables - The system will include cables necessary for a complete vehicle installation including all power cables, all vehicle system input cables, etc.		
66	Optional GPS - The system must offer the capability of maintaining the location of the patrol vehicle by Global Positioning System (GPS). When installed, the system shall be able to show vehicle coordinates and speed in the on screen text and recorded meta data. Additionally, GPS shall allow the system to automatically and continually update its date and time to ensure accuracy across the fleet.		
67	One Year Warranty - Warranty shall be a minimum of one (1) year from the date of shipment.		
68	Back Office Server Software - System must show pricing for the back-office server software. Server software must be Windows Server 2008 R2 64-bit / Windows Server 2012 compatible and utilize Microsoft SQL Server 2008 R2 Standard / Microsoft SQL Server 2012 for its database backend.		
69	Universal Client Application - System must show pricing for a universal client application. Client software must be compatible with Windows XP Professional and Windows 7 32 and 64 bit versions.		
70	Fleet Management - System must push configurations and firmware upgrades wirelessly and without any user intervention in the car. Settings must be group based to allow a single setting change to affect a large number of cars instantly.		
71	Firmware Upgrades - Once pushed to the in-car DVR wirelessly, DVR firmware upgrades must occur without any user intervention in the car.		
72	Security Management - System must have fully customizable user and group based permission that allow administrators to tailor each user's ability to use the system. Specific permissions must be able to allow access to; login and one's video, other's video, restricted video, export video, evidence management, security management, fleet management, edit event data.		
73	Evidence Management - System must allow evidence to be deleted or archived automatically on a schedule or manually according to customizable retention period.		

Item #	Specification	Meets Specification?	
		Yes	No
74	Metadata Playback Graph - System must allow a full time lined metadata playback graph that graphically shows the status of all vehicle inputs, including speed, radar and braking information so that crucial times of the event may be easily identified during playback.		
75	Export Playback - When exporting video, the system must automatically include a standalone playback application to be included with the exported video. When used on another computer, the playback application must run solely from the export media (DVD, USB, etc.) and not require any software installation on the local playback computer. Video must also be accompanied by a full audit log showing every time the event was moved, reviewed, or exported with full MD5 hash verification data.		
76	Client Playback Buffering - System must have a built in buffering scheme so that playback from a client begins as soon as the event has downloaded enough of a buffer to begin playback. Systems that require the full event be cached locally before playback initiates will not be considered.		
77	Export Video Anywhere with Permission - System must allow the video to be exported by a user with the appropriate permission from any client computer. Systems that allow exporting video from only a single workstation will not be considered.		
78	Integrated Case Management – Software must have Case Management functionality for the purpose of managing other types of digital media/evidence. Cases must be able to be created as part of a record event from the in-car video system or completely independent of a record event.		
79	Record Event Trimming Feature – Software must support the ability to trim video for the purpose of removing part of the video file by trimming the beginning and/or end portions of the event. The trimmed file must be saved as a new file in order to preserve the original file.		
80	File Conversion Options – Software must support the ability to convert the in-car video native files into the following formats: MP4, MP2, AVI and WMV.		
81	DVD Robot Support – Software must natively support the ability to interface with both a standard DVD Robot and Blu-Ray DVD Robot without the need for additional modules or software.		
82	Built-in Support for Live Video Streaming – The DVR must have built in support for Live Video Streaming without requiring additional or different hardware from the manufacturer.		

1.3.6 REPORTING USES OF FORCE

- A. This policy establishes Use of Force reporting systems for effective review and analysis.
- B. The manner in which police department members use force is an extremely critical issue that generates intense public scrutiny. When these incidents occur they demand a thorough and complete inquiry into all aspects of the incident. Only through an exhaustive inquiry can the facts of the incident evolve and public confidence be maintained.

It is the policy of this department to require a written report any time an employee:

- 1. Discharges a department issued or authorized firearm, for other than training or recreational purposes. The intentional discharge of firearms for ballistic testing or firearms maintenance shall be excluded from the reporting requirement. (a)
- 2. Takes action that results in, or is alleged to have resulted in, the injury or death of another person (b);
- 3. Applies force through the use of a lethal or less-lethal weapon (c); or
- 4. Applies weaponless physical force which results in an injury to either the department member or another person. (d).

C. Definition

1. Weaponless Physical Force

Weaponless physical force is authorized when weapons are not appropriate. These techniques include but are not limited to the following: verbal persuasion, basic hand-to-hand control techniques, restraining holds, impact or stunning blows, and pain compliance techniques. All are intended to cause the person to cease resistance or are used in self-defense.

D. Reporting Use of Force

- 1. A Use of Force Report shall be completed for each use of force incident. Each involved employee will be named in the Use of Force Report. In the event of an SWAT response, the SWAT Tactical Report will suffice in lieu of individual supplemental reports. All reports shall be completed as soon as possible after the incident, but in all cases prior to the end of the shift. This applies to incidents that occur during an employee's tour of duty or when an employee is off duty utilizing his/her law enforcement authority. The involved employee shall forward the Use of Force Report to the Chief's Office and a copy shall be forwarded to the Training Division. The Chief of Police will then forward the Use of Force Report to the Internal Affairs Unit for recordkeeping purposes. The Chief of Police, at his discretion, may also forward the Use of Force Report to the Training Unit as well as any other Bureau, Division, and/or Unit, he deems necessary. The involved employee shall be responsible for notifying an on-duty supervisor immediately after using force.
- 2. A Use of Force Report shall be completed in the following circumstances:
 - a. When using any degree of force or physical restraint which, by the nature of its use, causes, or has the likelihood to cause bodily injury, serious bodily injury, or death.
 - b. When an employee uses weaponless physical force against another person which results in, or is alleged to have resulted in, injury to the subject or the officer.
 - c. When an employee purposely strikes a person with an impact weapon(s).

- d. When an employee uses OC Spray or a chemical agent.
- e. When a Police Officer deploys a TASER.
- f. When a Police Officer discharges a firearm in his/her law enforcement authority, for other than training purposes or recreational purposes.
- g. When a Police Officer causes bodily injury to a person.

Note: A supervisor on duty shall make the final decision as to the appropriateness of completion of the Use of Force Report. Some actions that may not require a Use of Force Report should still be documented in an Investigative Report, such as a TASER deployment in which the subject is not struck so that cartridge accountability may be maintained.

RESOLUTION

STATE OF LOUISIANA

NO: _____

CITY OF MONROE

The following Resolution was introduced by Mr./Ms. _____ who moved for its adoption, and was seconded by Mr./Ms. _____:

A RESOLUTION ACCEPTING THE QUOTE OF TEECO SAFETY FOR THE PURCHASE OF TASERS, MAGAZINES, HOLSTERS AND CARTRIDGES FOR THE MONROE POLICE DEPARTMENT AND FURTHER PROVIDING WITH RESPECT THERETO.

WHEREFORE the Monroe Police Department requested Quotes for equipment needed for the Monroe Police Department and have received all quotes; and

WHEREFORE the Monroe Police Department would like to accept Teeco Safety's quote which was the lowest for the equipment requested, and

WHEREFORE, the Monroe Police Department has the funds in its Uniform Account to purchase the equipment per the quote which is attached hereto and made a part hereof.

BE IT RESOLVED by the City council in legal and regular session convened, that James E. Mayo, Mayor, be and he is hereby authorized to accept the quote of Teeco Safety, Shreveport, LA, for the purchase of the equipment needed by the Monroe Police Department, said funds having been previously appropriated in the Police Uniform Account.

This Resolution having been submitted in writing was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared ADOPTED on the ___ day of June, 2015.

CHAIRMAN

CITY CLERK

Teeco Safety
P.O. Box 7784
1360 Grimmert Dr.
Shreveport, LA 71107

QUOTATION

Quote Number: 1149
Quote Date: Jun 15, 2015
Page: 1

Voice: 318 424-5176
Fax: 318 424-5184

Quoted To:
City of Monroe
Accounts Payable
PO Box 123
Monroe, LA 71210

Customer ID	Good Thru	Payment Terms	Sales Rep
MonroeC	7/15/15	Net 30 Days	Rafe Jordan

Quantity	Item	Description	Unit Price	Amount
34.00	TAS-22002	TASER #22002 BLACK X2 ECD WITH CLASS III LASER	1,029.95	35,018.30
34.00	TAS-22012	TASER #22012 TACTICAL PERFORMANCE POWER MAGAZINE	54.50	1,853.00
34.00	TAS-22501	TASER #22501 BLACKHAWK SERPA HOLSTER FOR X2, RIGHT HANDED	65.85	2,238.90
200.00	TAS-22151	TASER #22151 25 FOOT LIVE SMART CARTRIDGE FOR X2	31.50	6,300.00
1.00	02	SHIPPING AND HANDLING	125.00	125.00
Subtotal				45,535.20
Sales Tax				
TOTAL				45,535.20

RESOLUTION

STATE OF LOUISIANA

NO. _____

CITY OF MONROE

The following Resolution was offered by Mr./Ms. _____ who moved for its adoption and was seconded by Mr./Ms. _____.

A RESOLUTION AUTHORIZING JAMES E. MAYO, MAYOR, TO EXECUTE CHANGE ORDER NO. THREE (3) TO MLU ARFF Fire Station Relocation CONTRACT, BETWEEN THE CITY OF MONROE AND BRECK CONSTRUCTION INC., FOR A DECREASE IN THE CONTRACT AMOUNT OF \$ _____ AND INCREASE IN THE CONTRACT TIME OF _____ () DAYS AND FURTHER PROVIDING WITH RESPECT THERETO.

BE IT RESOLVED by the City Council of the City of Monroe, in legal and regular session convened, that James E. Mayo, Mayor, be and he is hereby authorized to execute Change Order No. Three (3) between the City of Monroe and BRECK CONSTRUCTION, INC. for a decrease of \$ _____ in the contract amount and an increase in the Contract Time of _____ () days.

BE IT FURTHER RESOLVED that said Change Order is attached hereto and made a part hereof.

This resolution having been submitted in writing was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on the _____ day of _____, 2015.

CHAIRMAN

CITY CLERK

RESOLUTION

STATE OF LOUISIANA

NO. _____

CITY OF MONROE

The following Resolution was offered by Mr./Ms. _____ who moved for its adoption and was seconded by Mr./Ms. _____.

A RESOLUTION DESIGNATING AND AUTHORIZING THE EXPENDITURE OF FUNDS AS THE TOWER-ARMAND DISTRICT FOR A TRAFFIC STUDY AND FURTHER PROVIDING WITH RESPECT THERETO.

BE IT RESOLVED by the City Council of the City of Monroe, in legal and regular session convened, does hereby designate and authorize the expenditure of funds on behalf of the Tower-Armand District for a Traffic Signal Study in the amount of \$15,810 per the attached Scope of Work by Neel Shaffer, Inc.

BE IT FURTHER RESOLVED that said Scope of Work is attached hereto and made a part hereof.

This resolution having been submitted in writing was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on the _____ day of _____, 2015.

CHAIRMAN

CITY CLERK

June 15, 2015
Neel-Schaffer Project 12200 Task #6

Ms. Kim Golden, PE
City Engineer
P.O. Box 123
Monroe, LA 71210-0123

**Re: Professional Service Agreement Task #6
Left Turn Phasing
Signal Warrants and Signal Design
Tower Drive at N. 19th Street
Tower Drive at Bienville Drive
Monroe, LA**

Dear Ms. Golden:

In accordance with the Professional Services Agreement between the City of Monroe and Neel-Schaffer, Inc., we are pleased to submit this proposal for Task #6 to study the intersections of Tower Drive at N. 19th Street and Tower Drive at Bienville Drive. This task will be divided into two phases. Under Phase I, NSI will study both intersections as outlined in the attached Scope of Work and document our findings in a letter report. If it is determined that a traffic signal is warranted for the intersection of Tower Drive and Bienville Drive, NSI will then prepare traffic signal design plans under Phase II. If a traffic signal is found not to be warranted, then Phase II will not be necessary. The fee for each phase is shown below:

Phase I: Left Turn Phasing and Signal Warrants - **\$6,885.00**

Phase II: Signal Design - **\$8,925.00**

Once traffic counts have been collected, we anticipate that Phase I can be completed within six (6) weeks. If Phase II is determined to be necessary, we anticipate that signal design plans could be completed within four (4) weeks following approval of the Phase I report.

This letter proposal and the attached scope of work will represent the entire understanding between the City of Monroe and Neel-Schaffer, Inc. with respect to the services that we will provide and may be modified in writing signed by both parties. Payment for Task #6 will be in accordance with the Professional Services Agreement between the City of Monroe and Neel-Schaffer. If this satisfactorily sets forth your understanding of our agreement, please have the original document signed in the space provided and return to us, keeping a copy for your files.

June 15, 2015
Neel-Schaffer Project No. 12200 Task #6
Ms. Golden
Page 2

We look forward to working with you on this project. Should you have any questions or if I may be of further service to you in any way, please don't hesitate to call me at 221-7117.

Sincerely,
NEEL-SCHAFFER, INC.



Charles Adams, P.E., PTOE
Engineer Manager

Enclosures

cc: Jerry Trumps, Senior Vice President, Neel-Schaffer, Inc.

Agreed to and accepted by:

Name and Title

Date



June 15, 2015
NSI Project No. 12200 Task #6
Proposed Scope of Work
Tower Drive Signals
Monroe, LA

Neel-Schaffer, Inc. (NSI) will conduct traffic studies at the intersections of Tower Drive at N. 19th Street and Tower Drive at Bienville Drive. The study at Tower Drive and N. 19th Street will determine the necessity for left turn phasing while the study at Tower Drive and Bienville Drive will determine whether a traffic signal is warranted. If a signal is determined to be warranted, NSI will prepare the necessary traffic signal design plans. The COM will supply the most recent three year crash history for each intersection. Traffic counts will be collected when schools are in session.

Phase I Tower Drive at N. 19th Street and Tower Drive at Bienville Drive

Task I: Data Collection

NSI will collect 24 hour approach volumes as well as AM, noon, & PM peak hour turning movement counts at each intersection. NSI will also gather geometric information for each intersection as well as observe the operation of the intersections during the peak hours. The City of Monroe will provide NSI with the latest three (3) year crash history for each intersection.

Task II: Intersection Analyses

NSI will utilize the 2009 edition of the MUTCD in order to perform a signal warrant analysis for Tower Drive at Bienville Drive. NSI will utilize the Synchro software to help analyze Tower Drive at N. 19th Street to help determine whether left turn phasing would be beneficial.

Task III: Report of Findings and Recommendations (Bound Report)

NSI will document all analyses, findings and recommendations in a letter report. NSI will provide three copies of each intersection report.

Phase II Tower Drive at Bienville Drive

Task I: Preliminary Signal design plans

If the warrants analysis performed in Phase I determined that a signal is warranted, NSI will develop a preliminary set of signal design plans for a new signal and submit plans to the COM for review.

Task II: Final Signal design plans

Based on comments received from the COM, NSI will revise plans and produce a set of final signal plans as well as a new TSI for the intersection using DOTD's latest TSI format.

RESOLUTION

STATE OF LOUISIANA

NO. _____

CITY OF MONROE

The following Resolution was offered by Mr./Ms. _____ who moved for its adoption and was seconded by Mr./Ms. _____:

A RESOLUTION ACCEPTING THE BID OF _____ IN THE AMOUNT OF \$ _____ FOR THE ABDUL KHALIQ – HWY 165 SOUTH DEVELOPMENT PROJECT, AND FURTHER AUTHORIZING JAMES E. MAYO, MAYOR, TO ENTER INTO AND EXECUTE A CONTRACT FOR SAID WORK.

BE IT RESOLVED by the City Council of the City of Monroe in legal and regular session convened, that the bid of _____, in the amount of \$ _____ for the **ABDUL KHALIQ – HWY 165 SOUTH DEVELOPMENT PROJECT**, be and the same is hereby accepted as the lowest and best bid received.

BE IT FURTHER RESOLVED that James E. Mayo, Mayor, be and he is authorized and empowered to execute a contract with _____, on behalf of the City of Monroe for said work.

This Resolution having been submitted in writing was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Resolution was declared **ADOPTED** on the ____ day of _____, 2015.

CHAIRPERSON

CITY CLERK

ORDINANCE

STATE OF LOUISIANA

NO. _____

CITY OF MONROE

The following Resolution was introduced by _____ who moved for its adoption and was seconded by _____.

ORDINANCE ADOPTING A FRANCHISE PERMIT FOR TELECOMMUNICATIONS AND OTHER BUSINESSES USING CITY OF MONROE RIGHT OF WAYS AND FURTHER PROVIDING WITH RESPECT THERETO:

WHEREAS, pursuant to the provisions of LSA-RS 33:4401, the City of Monroe in order to protect the health, safety, and welfare of the public, the City of Monroe (herein referred to as "the City") recognizes its right, duty, and obligation to regulate and maintain the integrity and safety of the City's property and rights-of-way;

WHEREAS, there are persons or entities which utilize and desire to utilize the City's property and rights-of-way to conduct business operations, including but not limited to the provision of telecommunications, internet, electrical, cable, water, gas or other services or products (hereinafter referred to as "Business Operations");

WHEREAS, the City makes and adopts the following findings and purposes;

- (1) The City recognizes that it holds its property and the rights-of-way within its geographical boundaries as an asset in trust for its citizens. The City and other public entities have invested millions of dollars in public funds to acquire, build, and maintain the rights-of-way. It also recognizes that some persons, by placing their equipment in the rights-of-way and charging the citizens of the City for goods and services delivered thereby, are profiting from their use of this property held by the City for the public good;
- (2) The City's rights-of-way are owned or held by the City primarily for the purpose of pedestrian and vehicular passage and for the City's provision of essential public safety services, including police, fire, and emergency medical response services; and public health services, including sanitary sewer, water, and storm drainage services (together, "Public Uses");
- (3) Public Uses should in all cases be considered and treated as the dominant and preeminent uses of public property and rights-of-way;
- (4) All other uses of public rights-of-way, including use for the provision of Business Operations, must be subordinate to Public Uses;
- (5) In order to provide for the health, safety and well-being of its citizens, as well as to ensure the structural integrity of its rights-of-way and the City owned facilities located therein, the City strives to keep its rights-of-way in a state of good repair and free from unnecessary encumbrances;
- (6) Right-of-way obstructions and deteriorations disrupt the flow of vehicular and pedestrian traffic and are a source of frustration for merchants, business owners and the general population;
- (7) In order for the City to properly protect the health, safety and welfare of its citizens, to enhance the Public Uses, and manage and maintain its property, it is appropriate and necessary that the City obtain and maintain current, accurate information concerning the location, construction, installation and maintenance of structures, facilities, and equipment occupying City Property for Business Operations ("System")
- (8) Some entities conduct Business Operations utilizing City property and right-of-way authorized by a fully executed, valid franchise agreement or ordinance with the City which addresses, among other matters, maintenance and use of City property and right-of-way. The City has determined that it is in the public's best interest to honor said franchise agreements or ordinances and exempt from the application of this Ordinance the Business Operations specifically authorized by such agreements or ordinances.

BE IT THEREFORE ordained by the City Council of the City of Monroe, State of Louisiana, that no person or entity may enter upon, traverse, either above ground or below, or otherwise utilize any property, servitude, or other property right, owned, leased, possessed, or controlled by the City (herein referred to as "City Property") for the conduct of Business Operations without first being issued a permit to enter City Property for Business Operations as more fully set forth hereafter.

1. Location of any System for Business Operations within City Property without a valid permit from the City pursuant to this Ordinance presents a threat to the health, safety, and welfare of the City's citizens and their property and is expressly forbidden.
2. The City recognizes and reserves any and all rights available to it to regulate use of any City Property.
3. The grant of any City license, permit, or other requirement for doing Business within the City shall not be construed as authorizing any such Person or entity the right to utilize City Property for the conduct of Business Operations.
4. Any person or entity desiring to operate a System occupying City Property ("Applicant") shall pay the applicable fee and make a written request to the City for a permit, which shall include the following information:
 - a) Name, address, telephone number, and contact person of the person or entity making the request.
 - b) Necessary corporate information, if applicable;
 - c) Name, address, email address, and home, office and cell telephone numbers of a person with authority to act on behalf of the Applicant in case of emergency;
 - d) Description of the proposed activity;
 - e) Identification of the City Property which Applicant's System will occupy. Said identification shall include the following:
 - i) Map drawn to scale of the location of all of Applicant's System presently occupying City Property;
 - ii) Inventory of all equipment, structures, and facilities comprising Applicant's System occupying City Property; and
 - iii) Description of all anticipated construction, major maintenance, and major installation activities which shall include the specific locations and the beginning and ending dates of all projects to be commenced during the next calendar year; and the tentative locations and beginning and ending dates for all projects contemplated for the two year period following the next calendar year.
 - f) Insurance Requirements. Applicant will maintain in full force and effect, at Applicant's expense, a comprehensive liability insurance policy written by a company authorized to do business in the State of Louisiana, insuring the City as a Named Insured against liability for loss, personal injury and property damage occasioned by the operation of the System by Applicant. Such insurance will be in an amount not less than \$1,000,000.00 for each occurrence and \$5,000,000 in the aggregate for any occurrence. Applicant will also maintain Worker's Compensation coverage throughout the term of this Franchise as required by law. Grantee shall maintain a current Certificate of Insurance on deposit with the Council Clerk and shall provide such other evidence of coverage as City may reasonably request; and
 - g) SURETY BOND: Applicant shall file with the City and shall for the full term of this franchise including any renewal maintain in full force and effect a surety bond or other adequate security in the amount of fifty percent (50%) of the cost of construction of the Facilities and conditioned that in the event Applicant fails to comply with any provision of the franchise or any permit issued by the City, then there shall be recoverable from the surety and principal such costs and/or damages as may be incurred by the City as a result thereof, including but not limited to, attorney's fees and costs of any action or proceeding, and including the full amount of any compensation, indemnification, cost of removal or any property or other cost which may be incurred up to the full principal amount of such bond; and said condition shall be a continuing obligation during the entire term of the franchise and thereafter until the Applicant shall have satisfied in full any and all obligations to the City. Neither the provisions of this section, nor any bond accepted by the City pursuant hereto, nor any damage recovered by the City thereunder shall be

construed to excuse faithful performance by the Applicant, or limit the liability of the Applicant under any franchise.

h) Name of all contractors acting or working on behalf of Applicant within City Property along with the name and home, office, and cell telephone numbers of a person with authority to act on behalf of the contractor in case of emergency.

i) PERMIT FEES shall be paid as follows:

Length of cable, pipeline, fiber	Amount
0 to 200 feet	\$25.00
Over 200 feet	\$10.00/100 feet fraction
*Over 1 mile	up to 4 strand or 8-inches - \$500.00 per mile
*Over 1 mile	over 4 strand or 8 – 18 inches - \$1,000 per mile.

PLUS \$25.00 for the crossing of each paved street, not to exceed \$500.00

Maximum permit fee not to exceed \$5,000.00

Renewal Fee – 10% of Initial Permit Fee, Minimum Renewal Fee \$25.00

Permit fees may be offset at option of City by Permittee's agreement to provide additional System components for exclusive use of City at no cost to City.

5. Upon provision of all of the information required by Section (4) and payment of the applicable fee, the City shall issue a permit allowing the Applicant/Permittee to enter City Property to conduct Business Operations in accordance with the specific information provided to the City by the Applicant/Permittee.
6. Standard provisions of each permit granted pursuant to this Ordinance shall include the following:
 - a) Conditions of Occupancy. The System shall be located so as to cause minimum interference with the Public Uses use of City Property and with the rights and reasonable convenience of property owners who own property that adjoins City Property.
 - b) Restoration of Public Ways. If, during the course of the Permittee's construction, installation, or maintenance of the System, there occurs a disturbance of the City Property by the Permittee, the Permittee shall replace and restore such City Property to the condition reasonably comparable to the condition of the City Property existing immediately prior to such disturbance.
 - c) Relocation at Request of the City. If the City shall lawfully elect to vacate, relocate, abandon, alter, reconstruct or change any City Property, the Permittee, upon thirty (30) days written notice by the City via certified mail to the Permittee, shall remove, re-lay and relocate its structure, equipment, and facilities at its own expense. Should the Permittee refuse or fail to remove System within thirty (30) days after written notification, the City shall have the right to remove the component parts of the System and charge the Permittee for the costs of removal.
 - d) Relocation at Request of Third Party. The Permittee shall, on the request of any person holding a lawful building moving permit, protect, support, raise, lower, temporarily disconnect, relocate in or remove from any City Property, as necessary, any property of the Permittee provided: (1) the expense of such is paid by said person benefiting from the relocation, including, if required by the Permittee, making such payment in advance; and (ii) the Permittee is given reasonable advance written notice to prepare for such changes. For purposes of this Section, "reasonable advance written notice" shall be no less than thirty (30) days in the event of a temporary relocation, and no less than one hundred twenty (120) days for a permanent relocation.

- e) Interference with Use of right-of-way. When working within City Property, Permittee shall not unreasonably interfere with Public Uses of said City Property and the safety, health and convenience of the public in the public's use thereof for ordinary travel.
 - f) TERM and Renewal. The Initial Term of the permit shall be ten (10) years commencing on the date of payment of the Permit Fee. The term of the permit is renewable for additional ten year increments upon payment of a renewal permit fee provided Permittee is in compliance with all provision of the expiring permit and has maintained insurance and bond in accordance with this ordinance.
7. No less than five (5) business days prior to commencement of construction, installation or maintenance activities within City Property, the Permittee shall notify the City of the specific locations and beginning and ending dates of said construction, installation, or maintenance project and shall provide current, accurate contact information for both the Permittee and the contractor as outlined in Section (4). Upon receipt of this notification, the City shall determine whether the proposed construction, installation, or maintenance activities shall pose an unreasonable interference with Public Uses. If the City determines the proposed activity presents no such unreasonable interference, it shall issue the Permittee a notice to proceed. If the Permittee receives no written notification from the City within twenty-four hours of the proposed commencement of the activities, the proposed activities may be deemed approved. This section shall not apply to emergency repair projects or utility service extension project which the permittee could not have anticipated.
 8. The Permittee shall keep all of the information required by Section (4) current at all times by immediately providing the City written notice of changes.
 9. Any person or entity (1) whose System occupies City Property for Business Operations without obtaining the permit required by this Ordinance; (2) who fails to provide the 72-hour notice prior to commencement of construction, installation, or maintenance activities as required in Section 6; or who fails to maintain current accurate information required by Section 4 concerning any System occupying City Property may have any permit granted pursuant to this Ordinance revoked and may be denied future authorization for construction, installation, or maintenance activities for a period of two years.
10. Cessation of Operations or Abandonment. In the event PERMITEE or any successor ceases operations of the System, PERMITEE shall remove the Facilities and restore the Public Way to reasonably comparable pre-existing condition or may, at the sole option of the City, convey ownership of the Facilities to the City. If for any reason PERMITEE ceases to exist or cannot be located upon reasonable efforts by City and is determined to be an absentee by a court of competent jurisdiction such that the Facilities would be unclaimed property, the Facilities shall be deemed convey to the City ipso facto upon filing of such resolution of the City Council accepting said conveyance.
11. Any violation of this Ordinance shall afford the City the full range of remedies available under any applicable law or regulation including the levying of fines. The election of one or more remedies shall not be constructed as a waiver of any other legal and/or equitable remedy including, but not limited to the City's right to seek injunctive relief, damages, and attorney's fees as the law might allow.
 12. Business Operations specifically authorized by a fully executed, valid Franchise agreement or ordinance with the City shall not be subject to the provisions of this Ordinance and the provisions of said franchise agreement or ordinance shall continue to govern.

BE IT FURTHER RESOLVED, that all ordinances and resolutions in conflict herewith are hereby repealed, except those approving any cable or video franchise agreement in force and effect between the City and any cable or video service provider.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Monroe, Louisiana, this Franchise Permit Ordinance of the City of Monroe is hereby adopted pursuant the provisions contained herein.

Ordinance was introduced on the ____ day of June, 2015.

Ordinance advertised on the ___ day of _____, 2015.

This Ordinance having been submitted in writing, introduced and advertised was then submitted to a vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared ADOPTED on the _____ day of _____, 2015.

CHAIRMAN

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO

ORDINANCE

STATE OF LOUISIANA

CITY OF MONROE

NO. _____

The following Ordinance was offered by Mr. _____ :
who moved for its adoption and was seconded by Mr. _____ :

Amendments to Chapter 37, Zoning, of the Code of the City of Monroe, Article II. Definitions and Rules of Interpretation, Section 37-21 Definitions, Article III, Use Districts, Section 37-37, Commercial Use Districts, Table 3.3 Commercial Districts Permitted and Conditional Uses; and Section 37-38 Industrial Use Districts, Table 3.5 Industrial Districts Permitted and Conditional Uses of the Code of the City of Monroe, Louisiana; repealing all ordinances in conflict herewith.

WHEREAS, the City Council of the City of Monroe has this date held its Public Hearing with respect to the following proposed Amendments to Chapter 37, Zoning, of the Code of the City of Monroe, Article II. Definitions and Rules of Interpretation, Section 37-21 Definitions, Article III, Use Districts, Section 37-37, Commercial Use Districts, Table 3.3 Commercial Districts Permitted and Conditional Uses; and Section 37-38, Industrial Districts Permitted and Conditional Uses.

WHEREAS, the City Council has further considered the recommendation of the Monroe Planning Commission recommending approval, on a 5-0-1 vote, and that the above stated Sections of the Code of the City of Monroe should be amended.

NOW, THEREFORE;

BE IT ORDAINED, by the City Council of the City of Monroe, Louisiana, in legal session convened, that Chapter 37, Zoning, of the Zoning Ordinance of the City of Monroe, Louisiana be and it is amended as follows:

ADD:

Article II. Definitions and Rules of Interpretation, Sec. 37-21 Definitions

Craft Brewery: A commercial facility that produces fermented malt beverages on site in quantities from 0 to 465,000 gallons (15,000 barrels) per year. If more than 15,000 barrels per year are produced, it will be considered light manufacturing. The facility may include an accessory tasting room where customers can taste samples of the products manufactured on-site and purchase related sales items. A maximum of 10% of production can be sold in the tasting room and any sale of alcohol in the tasting room or otherwise in the facility which is manufactured outside the facility is prohibited. The tasting room may only be open three (3) days a week with minimum hours of operation.

A craft brewery does not include restaurants with accessory brewing facilities or microbreweries.

ADD:

“Craft Brewery” as a major Conditional Use in the CBD, Central Business District and as a minor Conditional Use in the I-1, Light Industrial District.

:

TABLE 3.3: COMMERCIAL DISTRICTS PERMITTED AND CONDITIONAL USES						
USES	DISTRICTS					USE STANDARDS
	B-1	B-2	B-3	CBD	B-4	
ADULT DAY CARE, SMALL	P	P	P		P	SECTION 37.92.C
ADULT DAY CARE, LARGE		P	P		P	SECTION 37.92.C
ADULT DAY CARE, COMMERCIAL			P	P	P	SECTION 37.92.C
ADULT USE					P	SECTION 37.92.A
ART GALLERY	P	P	P	P	P	
ARTS STUDIO	P	P	P	P	P	
AUTOMOBILE/VEHICLE DEALERSHIP			P		P	
AUTOMOBILE RENTAL			P		P	
AUTOMOTIVE REPAIR, MAJOR		C	P	P	P	
AUTOMOTIVE REPAIR, MINOR		P	P	P	P	
BAR		C	P	P	P	
BED AND BREAKFAST	P					SECTION 37.92.B
BINGO HALL			P	P	P	
BOARDING HOUSE			P	P	P	
BREW PUB		P	P	P	P	
CAR WASH		P	P	P	P	
CATERER	C	P	P	P	P	
CEMETERY	Cm	Cm	Cm	Cm	Cm	
CHECK CASHING FACILITY			C	P	P	SECTION 37.92.J
CHILD DAY CARE, SMALL	P	P	P		P	SECTION 37.92.C
CHILD DAY CARE, LARGE		P	P	P	P	SECTION 37.92.C
CHILD DAY CARE, COMMERCIAL			P	P	P	SECTION 37.92.C
COMMUNITY CENTER	Cm	P	P	P	P	
COMMUNITY GARDEN	P	P	P			
CONVELESCENT CENTER		P	P		P	
CRAFT BREWERY				C		
DAY SHELTER/FACILITY (HOMELESS)			C	C	C	
DWELLING MULTI-FAMILY		P		P		
DWELLING OWNER/PROPRIETOR		P		P		
DWELLING, SINGLE-FAMILY DETACHED	P					
DWELLING TOWNHOUSE	P					
DWELLING, SINGLE-FAMILY ATTACHED	P					

Key: P = Permitted Use; Cm = Conditional Use Permit, minor; C = Conditional Use Permit, major; (Blank) = Not Permitted

TABLE 3.3: COMMERCIAL DISTRICTS PERMITTED AND CONDITIONAL USES						
USES	DISTRICTS					USE STANDARDS
	B-1	B-2	B-3	CBD	B-4	
DWELLING TWO-FAMILY	P					
ELDERLY HOUSING, CONTINUING CARE		P	P		P	
ELDERLY HOUSING, NURSING HOME		P	P		P	
ELDERLY HOUSING, RETIREMENT HOUSING		P	P		P	
EMERGENCY SERVICES	P	P	P	P	P	
FARMERS MARKET	P	P	P	P	P	
FINANCIAL INSTITUTION	Cm	P	P	P	P	
FRATERNITY/SORORITY HOUSE		P				SECTION 37.92.E
FUNERAL HOME/MORTUARY			P		P	
GAS STATION		P	P	P	P	
GOVERNMENT FACILITY		P	P	P	P	
GROUP/COMMUNITY HOME, SMALL	P					SECTION 37.92.I
GROUP/COMMUNITY HOME, LARGE	Cm	P				SECTION 37.92.I
HALFWAY HOUSE			C		C	
HOMELESS SHELTER			C	C	C	
HOSPITAL			P	P	P	
HOTEL/MOTEL			P	P	P	
HOUSE OF WORSHIP, SMALL	P	P	C		P	
HOUSE OF WORSHIP, LARGE	Cm	Cm	C		P	
HOUSE OF WORSHIP, MEGA					P	
INDEPENDENT LIVING FACILITY		P				
KENNEL		P	P		P	
LABORATORY			P	P	P	
LIBRARY	P	P	P	P	P	
MAINTENANCE/REPAIR SERVICES		P	P	P	P	
MANUFACTURED HOUSING SALES LOT					P	
MEDICAL/DENTAL CLINIC	P	P	P	P	P	
MICROBREWERY					C	
MINI-WAREHOUSE		C			P	
MUSEUM	P	P	P	P	P	
OFFICE	P	P	P	P	P	
OFF-PREMISE ADVERTISING SIGN		Cm	Cm	Cm	Cm	
PARK or PLAYGROUND	P	P	P	P	P	

Key: P = Permitted Use; Cm = Conditional Use Permit, minor; C = Conditional Use Permit, major; (Blank) = Not Permitted

TABLE 3.3: COMMERCIAL DISTRICTS PERMITTED AND CONDITIONAL USES						
USES	DISTRICTS					USE STANDARDS
	B-1	B-2	B-3	CBD	B-4	
PARKING LOT, COMMERCIAL			C	P	P	
PARKING			C	P	P	

STRUCTURE						
PASSENGER TERMINAL			P	P	P	
PAY-DAY LOAN AGENCY			C	P	P	SECTION 37.92.J
PERSONAL SERVICES ESTABLISHMENT	P	P	P	P	P	
PET CARE FACILITY		P	P	P	P	
PET DAY CARE		P	P	P	P	
PET GROOMING	P	P	P	P	P	
RADIO/TELEVISION ANTENNAE/TOWERS		Cm	Cm	Cm	Cm	
RECEPTION/BANQUET HALL		P	P	P	P	
RECREATIONAL FACILITY, INDOOR			P	P	P	
RECREATIONAL FACILITY, OUTDOOR					P	
RECREATIONAL VEHICLE PARK			P	Cm		
REHABILITATIVE CARE CENTER			C		P	
RESIDENTIAL CARE CENTER	C	P	P		P	
RESTAURANT, CARRY-OUT		P	P	P	P	
RESTAURANT, FAST FOOD		P	P	P	P	
RESTAURANT, FULL-SERVICE		P	P	P	P	
RESTAURANT, SPECIALTY	P	P	P	P	P	
RETAIL GOODS ESTABLISHMENT	P	P	P	P	P	
RETAIL MANUFACTURING		Cm	P		P	
SHELTER			C	C	C	
SOCIAL CLUB/LODGE		Cm	P	P	P	
SOCIAL SERVICE AGENCY			C	C	C	
SOUP KITCHEN			C	C	C	
STORAGE YARD, VEHICLE			Cm			
SUBSTANCE ABUSE TREATMENT FACILITY			C		C	
TATTOO PARLOR		P	P		P	
TAXIDERMY		P	P		P	
TRANSITIONAL HOUSING		C		Cm		
URBAN AGRICULTURE					P	
VETERINARY HOSPITAL	Cm	P	P		P	
WAREHOUSE, WHOLESALE OR STORAGE			Cm		P	
ACCESSORY						
ALCOHOL BEVERAGE SALES, OFF-PREMISE		C	C	P	P	

Key: P = Permitted Use; Cm = Conditional Use Permit, minor; C = Conditional Use Permit, major; (Blank) = Not Permitted

TABLE 3.3: COMMERCIAL DISTRICTS PERMITTED AND CONDITIONAL USES					
USES	DISTRICTS				USE STANDARDS
	B-1	B-2	B-3	B-4	
ACCESSORY					

ALCOHOL BEVERAGE SALES, ON-PREMISE		C	P	P	P	
COLUMBARIUM	Cm	Cm	Cm	Cm	Cm	SECTION 37.76.E
CREMATORIUM	Cm	Cm	Cm	Cm	Cm	
DRIVE-THROUGH LIVE ENTERTAINMENT			P	P	P	SECTION 37.92.H
PARKING GARAGE			C	P	P	
TEMPORARY						
REVIVAL CHURCH			C	C	C	
CARNIVAL/FAIR			C	C	C	

Key: P = Permitted Use; Cm = Conditional Use Permit, minor; C = Conditional Use Permit, major; (Blank) = Not Permitted

AND ADD

TABLE 3.5: INDUSTRIAL DISTRICTS PERMITTED AND CONDITIONAL USES			
USES	DISTRICTS		USE STANDARDS
	I-1	I-2	
ADULT USES	P	P	SECTION 37.92.A
AIRPORT	P	P	
ANIMAL SHELTER	P	P	
ARTS STUDIO	P	P	
AUTOMOBILE/VEHICLE DEALERSHIP	P	P	
AUTOMOBILE RENTAL	P	P	
AUTOMOTIVE REPAIR, MINOR	P	P	
AUTOMOTIVE REPAIR, MAJOR	P	P	
BAR	Cm		
CAR WASH	P	P	
CARGO TERMINAL	P	P	
CATERER	P	P	
CONTRACTOR STORAGE YARD	P	P	
CORRECTIONAL FACILITY		C	
CRAFT BREWERY	Cm		
DWELLING, OWNER/PROPRIETOR	C		
EMERGENCY SERVICES	P	P	
GOVERNMENT FACILITY	P	P	
HAZARDOUS WASTE DISPOSAL FACILITY		C	
HAZARDOUS WASTE INCINERATOR		C	
HAZARDOUS WASTE PROCESSING FACILITY		C	
HAZARDOUS WASTE STORAGE		C	
HAZARDOUS WASTE TREATMENT		C	
HEAVY SALES, RENTAL AND STORAGE	P	P	
JUNKYARD		C	
KENNEL	P	Cm	
LABORATORY	P	P	
MAINTENANCE/REPAIR SERVICES	P	P	
MANUFACTURING, HEAVY		P	
MANUFACTURING,	P	P	

LIGHT			
MICROBREWERY	P	P	
MINI-WAREHOUSE	P	P	
OFFICE	P	P	
OFF-PREMISE ADVERTISING SIGN	Cm	Cm	

Key: P = Permitted Use; Cm = Conditional Use Permit, minor; C = Conditional Use Permit, major;
(blank) = Not Permitted

BE IT FURTHER ORDAINED,

This ordinance was INTRODUCED on the 9th day of June 2015.
NOTICE PUBLISHED on the _____ day of _____,

This Ordinance having been submitted in writing, introduced and published was
then submitted to a final vote as a whole, the vote thereon being as follows:

AYES:

NAYS:

ABSENT:

And the Ordinance was declared ADOPTED on the _____ day of _____,
2015.

CHAIRMAN

CITY CLERK

MAYOR'S APPROVAL

MAYOR'S VETO



CITY OF MONROE PLANNING COMMISSION

Mayor James E. Mayo
Chris Fisher, PUD Director
Joanne Poret – Planning & Zoning Director

PUBLIC HEARING

CITY OF MONROE ZONING COMMISSION

June 1, 2015

CITY HALL

MONROE, LOUISIANA

RE: TAM 106-15

APPLICANT: City of Monroe

MOTIONED BY: Mr. Tommy Usrey

SECONDED BY: Mr. Hunt Neely

I move that the Monroe Planning Commission advise the City Council that after Public Hearing the Commission finds that changing conditions in the area **are** sufficient to justify the request an ordinance amending Chapter 37, of the Code of the City of Monroe, Article II. Definitions and Rules of Interpretation, Section 37-21 Definitions, Article III. Use Districts, Section 37-37, Commercial Use Districts, Table 3.3 Commercial Districts Permitted and Conditional Uses; and Section 37-38 Industrial Use Districts, Table 3.5 Industrial Districts Permitted and Conditional Uses of the Code of the City of Monroe, Louisiana, repealing all ordinances in conflict herewith and recommends the application be approved.

There was a majority vote for approval by the Planning Commission.

**City of Monroe
Planning Commission**

CASE NO.: TAM 10⁶-15
NAME OF APPLICANT: City of Monroe
ADDRESS OF PROPERTY: N/A
COUNCIL DISTRICT: N/A

Request: Amend Chapter 37, Zoning, Article II, Definitions and Rules of Interpretation, Section 21, Definitions, Article III, Use Districts, Sec. 37-37, Commercial Use Districts, Table 3.3 Commercial Districts Permitted and Conditional Uses, and Section 37-38 Industrial Use Districts, Table 3.5 Industrial Districts Permitted and Conditional Uses.

To Add: The definitions of Craft Brewery in the CBD, Central Business District and the I-1, Light Industrial District and the use to the commercial and industrial district use tables.

Purpose of Request: To amend the Zoning Ordinance to add the definition of "craft brewery," to add this use to the commercial use table as a major Conditional Use in the CBD; and to the industrial use table as a minor conditional use in the Light Industrial district.

Adverse Influences: A brewery can be considered "light manufacturing." This use would be added to the central business district.

Positive Influences: Creating a destination within the growing downtown area. The additional use could bring jobs and tax revenue to not just the downtown area but the City of Monroe.

**Comments/
Recommendations:** This is a request to add the definition of "craft brewery" to the definitions section and to add the use to the commercial (CBD) and industrial (I-1) use tables of the zoning ordinance. The applicant requested the use be added as a permitted use. Staff is recommending that the use be considered a major Conditional Use in the CBD, Central Business District and a minor Conditional Use in the I-1, Light Industrial District. This use may be considered by some to be "light manufacturing" and will "manufacture" or produce an alcoholic product that will be sold and tasted on site. In order to ensure that these uses are located in appropriate areas and are operated responsibly, it was decided that additional approval levels are needed. They

are still considered a permitted use but will require Planning Commission and City Council approvals (CBD).

In the Central Business District (CBD) nor more than 15,000 barrels per year can be produced. More than that will be considered light manufacturing and will not be allowed.

The uses may be added to, amended or removed over time as needed as the types of services and facilities that serve the homeless and transient population will change over time.

Options:

Approve text amendment as presented.

Deny text amendment as presented.

Craft Brewery: A commercial facility that produces fermented malt beverages on site in quantities from 0 to 465,000 gallons (15,000 barrels) per year. If more than 15,000 barrels per year are produced, it will be considered light manufacturing. The facility may include an accessory tasting room where customers can taste samples of the products manufactured on-site and purchase related sales items. A maximum of 10% of production can be sold in the tasting room and any sale of alcohol in the tasting room or otherwise in the facility which is manufactured outside the facility is prohibited. The tasting room may only be open three (3) days a week with minimum hours of operation.

A craft brewery does not include restaurants with accessory brewing facilities or microbreweries.

TABLE 3.3: COMMERCIAL DISTRICTS PERMITTED AND CONDITIONAL USES						
USES	DISTRICTS					USE STANDARDS
	B-1	B-2	B-3	CBD	B-4	
ADULT DAY CARE, SMALL	P	P	P		P	SECTION 37.92.C
ADULT DAY CARE, LARGE		P	P		P	SECTION 37.92.C
ADULT DAY CARE, COMMERCIAL			P	P	P	SECTION 37.92.C
ADULT USE					P	SECTION 37.92.A
ART GALLERY	P	P	P	P	P	
ARTS STUDIO	P	P	P	P	P	
AUTOMOBILE/VEHICLE DEALERSHIP			P		P	
AUTOMOBILE RENTAL			P		P	
AUTOMOTIVE REPAIR, MAJOR		C	P	P	P	
AUTOMOTIVE REPAIR, MINOR		P	P	P	P	
BAR		C	P	P	P	
BED AND BREAKFAST	P					SECTION 37.92.B
BINGO HALL			P	P	P	
BOARDING HOUSE			P	P	P	
BREW PUB		P	P	P	P	
CAR WASH		P	P	P	P	
CATERER	C	P	P	P	P	
CEMETERY	Cm	Cm	Cm	Cm	Cm	
CHECK CASHING FACILITY			C	P	P	SECTION 37.92.J
CHILD DAY CARE, SMALL	P	P	P		P	SECTION 37.92.C
CHILD DAY CARE, LARGE		P	P	P	P	SECTION 37.92.C
CHILD DAY CARE, COMMERCIAL			P	P	P	SECTION 37.92.C
COMMUNITY CENTER	Cm	P	P	P	P	
COMMUNITY GARDEN	P	P	P			
CONVELESCENT CENTER		P	P		P	
CRAFT BREWERY				C		
DAY FACILITY (HOMELESS)			Cm	Cm	Cm	
DWELLING MULTI-FAMILY		P		P		
DWELLING OWNER/PROPRIETOR		P		P		
DWELLING, SINGLE-FAMILY	P					

DETACHED DWELLING TOWNHOUSE	P					
DWELLING, SINGLE-FAMILY ATTACHED	P					

Key: P = Permitted Use; Cm = Conditional Use Permit, minor; C = Conditional Use Permit, major; (Blank) = Not Permitted

TABLE 3.3: COMMERCIAL DISTRICTS PERMITTED AND CONDITIONAL USES						
USES	DISTRICTS					USE STANDARDS
	B-1	B-2	B-3	CBD	B-4	
DWELLING TWO-FAMILY	P					
ELDERLY HOUSING, CONTINUING CARE		P	P		P	
ELDERLY HOUSING, NURSING HOME		P	P		P	
ELDERLY HOUSING, RETIREMENT HOUSING		P	P		P	
EMERGENCY SERVICES	P	P	P	P	P	
FARMERS MARKET	P	P	P	P	P	
FINANCIAL INSTITUTION	Cm	P	P	P	P	
FRATERNITY/SORORITY HOUSE		P				SECTION 37.92.E
FUNERAL HOME/MORTUARY			P		P	
GAS STATION		P	P	P	P	
GOVERNMENT FACILITY		P	P	P	P	
GROUP/COMMUNITY HOME, SMALL	P					SECTION 37.92.I
GROUP/COMMUNITY HOME, LARGE	Cm	P				SECTION 37.92.I
HALFWAY HOUSE			C		C	
HOMELESS SHELTER			Cm	Cm	Cm	
HOSPITAL			P	P	P	
HOTEL/MOTEL			P	P	P	
HOUSE OF WORSHIP, SMALL	P	P	C		P	
HOUSE OF WORSHIP, LARGE	Cm	Cm	C		P	
HOUSE OF WORSHIP, MEGA					P	
INDEPENDENT LIVING FACILITY		P				
KENNEL		P	P		P	
LABORATORY			P	P	P	
LIBRARY	P	P	P	P	P	
MAINTENANCE/REPAIR SERVICES		P	P	P	P	

MANUFACTURED HOUSING SALES LOT					P	
MEDICAL/DENTAL CLINIC	P	P	P	P	P	
MICROBREWERY					C	
MINI-WAREHOUSE		C			P	
MUSEUM	P	P	P	P	P	
OFFICE	P	P	P	P	P	
OFF-PREMISE ADVERTISING SIGN		Cm	Cm	Cm	Cm	
PARK or PLAYGROUND	P	P	P	P	P	

Key: P = Permitted Use; Cm = Conditional Use Permit, minor; C = Conditional Use Permit, major; (Blank) = Not Permitted

TABLE 3.3: COMMERCIAL DISTRICTS PERMITTED AND CONDITIONAL USES						
USES	DISTRICTS					USE STANDARDS
	B-1	B-2	B-3	CBD	B-4	
PARKING LOT, COMMERCIAL			C	P	P	
PARKING STRUCTURE			C	P	P	
PASSENGER TERMINAL			P	P	P	
PAY-DAY LOAN AGENCY			C	P	P	SECTION 37.92.J
PERSONAL SERVICES ESTABLISHMENT	P	P	P	P	P	
PET CARE FACILITY		P	P	P	P	
PET DAY CARE		P	P	P	P	
PET GROOMING	P	P	P	P	P	
RADIO/TELEVISION ANTENNAE/TOWERS		Cm	Cm	Cm	Cm	
RECEPTION/BANQUET HALL		P	P	P	P	
RECREATIONAL FACILITY, INDOOR			P	P	P	
RECREATIONAL FACILITY, OUTDOOR					P	
RECREATIONAL VEHICLE PARK			P	Cm		
REHABILITATIVE CARE CENTER			C		P	
RESIDENTIAL CARE CENTER	C	P	P		P	
RESTAURANT, CARRY-OUT		P	P	P	P	
RESTAURANT, FAST FOOD		P	P	P	P	
RESTAURANT, FULL-SERVICE		P	P	P	P	
RESTAURANT,	P	P	P	P	P	

SPECIALTY						
RETAIL GOODS ESTABLISHMENT	P	P	P	P	P	
RETAIL MANUFACTURING		Cm	P		P	
SHELTER			Cm	Cm	Cm	
SOCIAL CLUB/LODGE		Cm	P	P	P	
SOCIAL SERVICE AGENCY			Cm	Cm	Cm	
SOUP KITCHEN			Cm	Cm	Cm	
STORAGE YARD, VEHICLE			Cm			
SUBSTANCE ABUSE TREATMENT FACILITY			C		C	
TATTOO PARLOR		P	P		P	
TAXIDERMY		P	P		P	
TRANSITIONAL HOUSING		C		Cm		
URBAN AGRICULTURE					P	
VETERINARY HOSPITAL	Cm	P	P		P	
WAREHOUSE, WHOLESALE OR STORAGE			Cm		P	
ACCESSORY						
ALCOHOL BEVERAGE SALES, OFF-PREMISE		C	C	P	P	

Key: P = Permitted Use; Cm = Conditional Use Permit, minor; C = Conditional Use Permit, major; (Blank) = Not Permitted

TABLE 3.3: COMMERCIAL DISTRICTS PERMITTED AND CONDITIONAL USES						
USES	DISTRICTS					USE STANDARDS
	B-1	B-2	B-3	CBD	B-4	
ACCESSORY						
ALCOHOL BEVERAGE SALES, ON-PREMISE		C	P	P	P	
COLUMBARIUM	Cm	Cm	Cm	Cm	Cm	SECTION 37.76.E
CREMATORIUM	Cm	Cm	Cm	Cm	Cm	
DRIVE-THROUGH LIVE ENTERTAINMENT			P	P	P	SECTION 37.92.H
PARKING GARAGE			C	P	P	
TEMPORARY						
REVIVAL CHURCH			C	C	C	
CARNIVAL/FAIR			C	C	C	

Key: P = Permitted Use; Cm = Conditional Use Permit, minor; C = Conditional Use Permit, major; (Blank) = Not Permitted

TABLE 3.5: INDUSTRIAL DISTRICTS PERMITTED AND CONDITIONAL USES			
USES	DISTRICTS		USE STANDARDS
	I-1	I-2	
ADULT USES	P	P	SECTION 37.92.A
AIRPORT	P	P	
ANIMAL SHELTER	P	P	
ARTS STUDIO	P	P	
AUTOMOBILE/VEHICLE DEALERSHIP	P	P	
AUTOMOBILE RENTAL	P	P	
AUTOMOTIVE REPAIR, MINOR	P	P	
AUTOMOTIVE REPAIR, MAJOR	P	P	
BAR	Cm		
CAR WASH	P	P	
CARGO TERMINAL	P	P	
CATERER	P	P	
CONTRACTOR STORAGE YARD	P	P	
CORRECTIONAL FACILITY		C	
CRAFT BREWERY	Cm		
DWELLING, OWNER/PROPRIETOR	C		
EMERGENCY SERVICES	P	P	
GOVERNMENT FACILITY	P	P	
HAZARDOUS WASTE DISPOSAL FACILITY		C	
HAZARDOUS WASTE INCINERATOR		C	
HAZARDOUS WASTE PROCESSING FACILITY		C	
HAZARDOUS WASTE STORAGE		C	
HAZARDOUS WASTE TREATMENT		C	
HEAVY SALES, RENTAL AND STORAGE	P	P	
JUNKYARD		C	
KENNEL	P	Cm	
LABORATORY	P	P	
MAINTENANCE/REPAIR SERVICES	P	P	
MANUFACTURING, HEAVY		P	
MANUFACTURING,	P	P	

LIGHT			
MICROBREWERY	P	P	
MINI-WAREHOUSE	P	P	
OFFICE	P	P	
OFF-PREMISE ADVERTISING SIGN	Cm	Cm	

Key: P = Permitted Use; Cm = Conditional Use Permit, minor; C = Conditional Use Permit, major;
(blank) = Not Permitted