



Dianna Stone, CERA
Registrar of Voters
Lincoln Parish
100 W. Texas Ave.
Ruston, LA 71270



Sept. 8, 2017

Lincoln Parish Police Jury
Lincoln Parish Courthouse
Ruston, LA

Dear Police Jury Members:

Thank you so much for approving our budget for 2017.

I have increased my request for funding for 2018. My chief deputy and I have not requested any CERA continuing education credits for the last two years because of the Presidential Election and the distance to the training sites. Since we are required to have credits every three years, Sharon and I plan on driving to New Orleans to take our continuing education classes with the Election Center. We will stay the minimum time to take our coursework.

We need a new desktop computer for the front counter that we use for Early Voting. The one we have is a state computer that is 15 years old and in constant need of IT help.

The process has changed at the office of the secretary of state as far as providing us with precinct pages for the precinct books. We have been printing them ourselves in our office for at least two years and have discovered that laser printers print more precisely than ink jet printers. We need the accuracy in order to scan the bar codes after the election. These pages (over 1,000) must be printed in one day and the printers get very hot during printing. We are asking for a new laser printer.

For the past two years, we have been pushing our budget to the limit and beyond because of travel. There is so much change going on in the election process that we are called to workshops during the year for legal, IT, and other professional training (especially around a Presidential Election). We regret having to ask for an increase in our budget, but, since I have not asked for an increase in the past two years, I am really in need of one this year. Thank you for any consideration that you can give me.

The itemized budget request for 2018 is as follows:

Travel:

Feb. 7- 9 ROV Annual Seminar – Marksville (2 Empl.going)

Paragon Resort (\$110 x 3 nights x 2 employees)	\$ 660.00
ROV Annual Dues (\$100 X 2)	200.00
Seminar Registration (\$150 X 2)	300.00
Mileage (250 mi. @ \$.57)	145.00
Tier 1 meals (\$51/day X 3 days X 2 empl.)	<u>306.00</u>
Total for Seminar	\$ 1,611.00

In-state Travel for Training

2 Trips to Baton Rouge	\$ 1,000.00
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Election Center Expenses:

CERA Membership Renewal (2 members)	\$ 275.00
CERA Renewal Conference - New Orleans, LA. Aug. 25 -28, 2018	
Registration fees (2 @\$469)	\$ 940.00
Renewal class (2@ \$429)	860.00
Car travel (round trip)	310.00
Hotel(\$160/night X 3 nights X 2 employees)	960.00
Tier II meals (4 days @ \$56.)	<u>224.00</u>
Total for Election Center	\$ 3,569.00

Part-time Help

\$ 1,000.00

Office Supplies

Additional printer for precinct pages	\$ 1,200.00
Replacement Desktop Computer for early voting	1,500.00
All other office supplies	<u>1,500.00</u>
Total	\$ 4,200.00

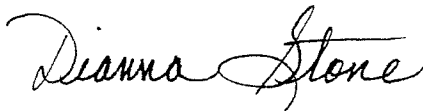
The Lincoln Parish Registrar of Voters' Office would like to request the following budget summary for 2018:

Salaries (2 empl.)	13,811.00
Payroll Taxes	200.00
Retirement Contributions (reduced from last year)	3,350.00
Telephone	600.00
Election Center	3,569.00
Part-time Help	1,000.00
Office Supplies & Expenses	4,200.00
Travel/Training	<u>\$ 7,791.00</u>

Totals rounded up: \$34,521.00

Thank you for considering this budget request. I appreciate anything you can do for our office.

Sincerely,



Dianna Stone
Registrar of Voters